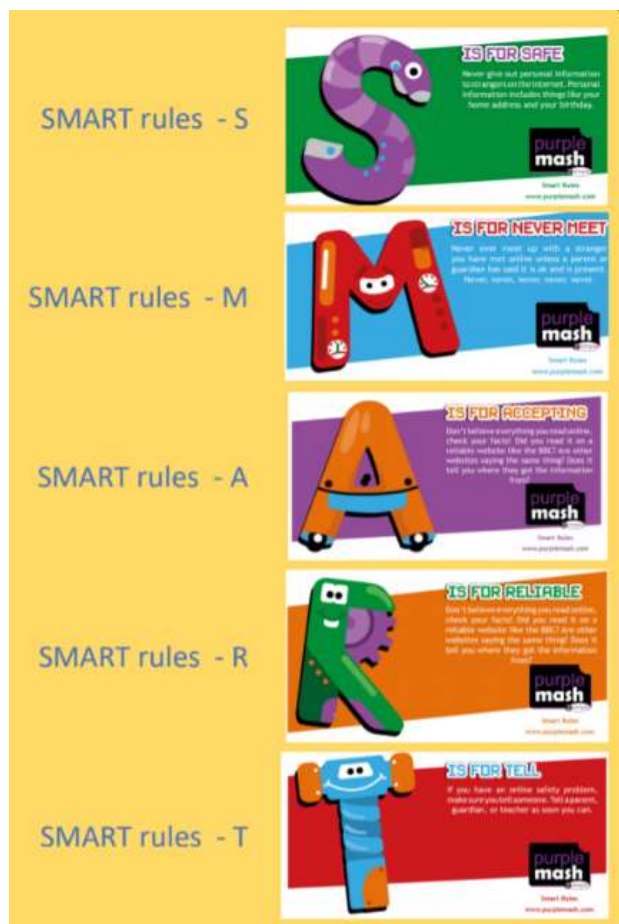




# YEAR 5 ONLINE SAFETY



## WHO DO I TELL IF I SEE ANYTHING ONLINE THAT MAKES ME UPSET OR SCARED?

When you are at school you should **tell** the teacher or another adult. You use the internet mostly every day at school, especially because we have a lot of tablets in the classrooms. Whether using the online apps, revising for a graduate award or researching for new knowledge, you should ensure you report anything unusual or upsetting that may appear. Schools keep you safe by ensuring any inappropriate websites are blocked.

At home you should tell your parent or guardian or another adult that you trust. You use the internet daily on your own phones, computers, tablets or games consoles. It is important to feel **safe** online.

If someone upsets you online, for example by calling you names, this should be reported too. If this happens continuously, it is known as cyber bullying and it is unacceptable.

To post a photograph of you online, the poster first needs to gain your '**consent**' or permission to post it. Without permission, this photo may be upsetting or embarrassing for you. You have the right to report the photo, and the poster, and have it taken down.

## WHY ARE PASSWORDS SO IMPORTANT?

**Passwords** protect your information and stop other people accessing your **personal information**. Passwords are like a toothbrush; they should not be shared with anyone else. A strong password would have a combination of uppercase and lowercase letters; symbols, like @ and numbers. Never use your name or date of birth in your password as this would make your password too easy to guess. The most common password in the world is 'password' and this is very unsafe.



It is important that you use different passwords for different webpages or apps. If someone finds out one password, it means they won't have the password to all of your accounts.

### WHY IS IT IMPORTANT TO REFERENCE SOURCES IN MY WORK?

If you use a book or article written by someone else, then you must reference it, so people know where you got the information from. If you don't do this then it is known as **plagiarism**. Not everything you read online can be **trusted**, so references help others see you have used reputable texts when researching. Wikipedia, and many other encyclopaedias, are editable by the public so may not always be wholly truthful.

A bibliography is used at the end of a text to display all the books that have been used to help with a piece of writing. The prefix 'biblio' is Greek for books and 'graph' is Greek for writing. Bibliography literally means to write down a list of books!

### FIND OUT MORE...

#### EXAMPLE QUESTIONS

1. Who could you tell if something upsets you online?
2. What would a strong password contain?
3. True or false? You should use a different password for each account you have.
4. Why isn't Wikipedia always reliable?
5. What is a citation?
6. What is it called if you use someone's work online without giving them credit?
7. What does a bibliography contain?
8. What does SMART stand for?