



Croxby Primary School Nursery Charging Policy

About Our Nursery

- We provide sessional and school-hour childcare for children starting the term after their 3rd birthday.
- Opening hours: 8:45 am – 3:15 pm, Monday to Friday, term time only. We are closed on teacher training days in line with the school calendar. These dates can be found on the school website.
- Government funding covers up to 15 or 30 hours per week of free early education

Free Funded Places (15 Hours)

- All children are entitled to 15 funded hours per week, starting the term after their 3rd birthday.
- There is no charge for these funded hours.
- 15 Hour Funded Sessions:
 - Mornings – 8:45 am-11:45 am every day or
 - Afternoons – 12:15 pm -3:15 pm every day or
 - Monday and Tuesday are full days, and Wednesday morning or
 - Wednesday afternoon, Thursday and Friday are full days.

30 Hours Funding Entitlement

- Eligible families can access additional funded sessions: 8.45 am to 3.15 pm, Monday to Friday, term time only.

- To find out if you qualify, please visit [Best Start in Life](#)
- Parents must apply for a 30-hour eligibility code online; without this code. Your child will only receive 15 hours of funded entitlement per week, term-time only.
- The eligibility code must be renewed every 3 months. HMRC will remind parents when to re-apply by email and/or text message.
- A completed funding form, including the current eligibility code, must be completed.

Unfunded Childcare (Top Up Sessions)

- Families not eligible for 30 hours may book and pay for additional sessions, subject to availability via your Arbor account within the club's section.
- Extra sessions cost **£15.00 each** (3 hours AM/PM) and are **non-refundable**.
- All sessions must be booked and paid for in advance. Booking will close on Arbor, 48 hours before the session is due to start.
- We do not offer ad-hoc sessions outside of the 48-hour cut-off period.
- We will review charges on an annual basis.

Lunch Session

- Lunch runs from 11:45 am to 12:15 pm, and there are no additional charges.
- Children will need to bring a healthy packed lunch if they are staying for the full day.

Snacks

- A free fruit snack is provided during your child's session.
- A free glass of milk is also provided during your child's session. (PM session only)

Payment Terms

- No deposits or registration fees are charged for any place.

- We do not charge top-up fees on funded hours.
- Unfunded sessions are non-refundable and must be booked and paid for in advance

Absences (Funded Hours)

- There is no charge for absence due to illness or authorised leave.

Unplanned Nursery Closures

- If we must close due to circumstances beyond our control (e.g., severe weather), you will not be charged for any booked unfunded sessions. Funded sessions remain free, and we can still claim funding for short-term closures.

Early Years Pupil Premium (EYPP)

- Parents who believe their child may be eligible for EYPP should complete the relevant section of the funding form when their child starts nursery.
- Once confirmed by East Riding Yorkshire Council, this funding will be allocated based on the pupil progress data to support individual learning and development.

Disability Access Fund (DAF)

- If your child receives Disability Living Allowance, the School may be eligible for Disability Access funding, which will benefit your child whilst they attend nursery.
- Please speak to the **School Office** and complete the relevant section of the funding form to apply

Summary of Charges

| Item | Cost | Payment Method |
|--------------------------------------|--------------------|------------------------|
| 15-Hour Universal Funding | £0 | NA |
| 30-Hour Funding (if eligible) | £0 | NA |
| Lunch (30 minutes – full day only) | £0 | NA |
| Additional Sessions (AM/PM, 3 hours) | £15.00 per session | Book and pay via Arbor |

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| Fruit and Milk | £0 | NA |
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