



## **The Local Governing Board of Croxby Primary**

Minutes of The Local Governing Board Meeting  
Tuesday 28 March 2023, 17:45

### **PRESENT:**

Mr D Shaw (Chair, DS), Mr C Ayre (CA), Mrs J Clemas (JC), Mrs A Fowlie (AF), Mrs M Hannan (MH), Mrs K Mason (HT, KM), Mrs L Mason (LM), Mrs E Mottershaw (EM), Mrs M Sykes (MS)

### **ALSO IN ATTENDANCE:**

Mrs L Craxton (Clerk to the LGB, LC), Mrs L Lindsay (LL), Mrs C Neighbour (CN), Mrs H Rushton (HR), Mr D Waterson (DW), Mrs R Wright (RW)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

### **51 WELCOME AND INTRODUCTIONS**

DS welcomed everyone to the meeting made special mention to H Rushton

### **52 APOLOGIES**

Full attendance

### **53 DECLARATION OF INTERESTS**

DS declared he would be working in partnership with British Telecom in the education sector

**ACTION: LC to forward Pecuniary Interest forms to DS for completion**

### **54 MINUTES OF THE LAST MEETING (24 January 2023)**

**Resolved:** The minutes of the meeting held on 24 January 2023 were confirmed as a true and correct record and are to be signed by the Chair, DS.

### **55 MATTERS ARISING**

**ACTION:** DW to look into Yipiyap as there are 18 non-achievers in Year 5 **Completed**

**ACTION:** CA, JC, MH, LM & DS to complete 'Certificate in the Role of a School Governor' before the end of the Autumn term **See minute 61.2**

**56 PUPIL DISADVANTAGE AND INTERVENTION PRESENTATION**

Number of pupils in the academy	328
Proportion (%) of pupil premium eligible pupils	24.7 %
Academic year/years that our current pupil premium strategy plan covers ( <b>3-year plans are recommended</b> )	2021-2024
Pupil premium funding allocation this academic year	£92,795
Recovery premium funding allocation this academic year including School Led Tutoring	RP - £11,865 NTP - £11,277
Pupil premium funding carried forward from previous years (enter £0 if not Applicable)	£0
<b>Total budget for this academic year</b> If your school is an academy in a trust that pools this funding, state the amount available to your school this academic year	£115,937

**General update:**

Year 1 and 5 have completed NAPA this term and their performance to parents is held during the last week of term. (Priority 3)

- 79% of PP children have increased their scaled score from Autumn term. (Priority 1)
- All teachers have had termly coaching and feedback specific to their own personal areas for development. As a result of personalised CPDL, we have maintained the result of 100% of teachers providing effective teaching in maths and English (Priority 1 and 2)
- Tutors have helped 16 pupils through Third Space Learning
- 14/16 pupils maintained or increased their score in maths as a result of QFT & Third Space Learning
- New library installed using PP funding
- DA attendance is above national at 93.2% (Nat 91.2%). Non-DA currently 95.5% (Nat 94.4%)

**Intended outcomes include, but are not limited to:**

- Every teacher to deliver Quality First Teaching
- DA pupils in receipt of Mable Speech and Language therapy will achieve 75% of their targets
- Increased parental involvement
- DA attendance to be at least 94.5%

**Targeted academic support includes:**

- Analysis of data to narrow the gap in maths
- Targeted support for 15 pupils in Year 6 and 15 pupils in Year 5 to narrow attainment gap in maths
- Continue with EYFS interventions
- Externally provided programmes are Mable, Yippyap & Third Space Learning

Q: (AF) What is meant by significant gaps in moving and handling?

CN: It's the physical skills, the fine motor skills and it impacts on their writing

KM: We have had success with it using Third Space Learning and we have an HLTA working with the group

Q: (AF) Attendance for DA seems to have gone down from last year?

*RW: We have put a lot of support in place and are in regular contact with parents. We also have plans in place for them to attend more regularly*

*C: (KM) DA attendance is slightly above national figures*

*Q (DS) Is the effectiveness of Yipiyap, measurable?*

*LL: Yes. Conversations have been had with all staff working with the Yipiyap tutors. Results are being seen and we will work continually to make sure they improve into the summer term*

*Q: (DS) How do you measure teachers delivering QFT?*

*LL: Through learning walks, pupil voice and it's seen in the results we are getting*

*C: (KM) Lindsay has also QA'd in other schools whilst Richard Hill QA'd here. We are also rigorous in monitoring, data discussions happen throughout the term and we monitor and evaluate throughout the year*

*Q: (DS) The new library looks great, how are the children enjoying it?*

*KM: They haven't been in yet as we are waiting for the delivery of new books*

*Q: (DS) How are you closing the gap and improving initiatives?*

*KM: We have a few interventions that target DA, Third Space for instance. A HLTA provides reading interventions and phonics interventions from Year 1. We also use Yipiyap, Mable and 1-1 readers and we have a Friday reading club, there is lots going on*

*C: (DS) It's good to address from lower down in school*

*C: (KM) The extra PP funding allowed for the additional HLTA*

## **ACTION: School Improvement Team to Quality Assure English & Maths**

### **57 HEADTEACHERS REPORT**

#### **Successes and highlights of the term include:**

- Installation of the library
- Year 6 mocks
- Enrichment opportunities provided for by Whole Trust Budgeting
- KS2 reading at home reached 95%
- Year 4 multiplication mocks above national average
- Every child received a book of their own on World Book Day
- Mrs Mason talked to every year 6 pupils about their mocks and progress so far. These positive conversations were enjoyed by all

#### **Upcoming events include:**

- 30 March – Easter church visit
- 04 May – Year 1 Dinostar workshop
- w/c 08 May – Year 6 SATs
- w/c 15 May – Year 2 SATs week
- 26 June – Alton Towers trip

KM noted that 3 members of staff have started to study for their NPQ in subject leadership

*Q: (AF) Have the dates for SATs been affected by the Coronation?*

*KM: Only slightly, they have moved them from Mon-Thur to Tue-Fri*

*C: (AF) I think it's really important to recognise your conversations with Year 6*

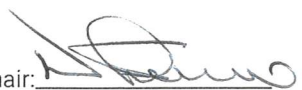
*KM: It was very special talking to them and gave them good motivation*

*C: (LL) We wanted to develop a sense of pride and desire within them*

*C: (KM) We are very happy with their results but more pleased with their attitude to learning*

## 58 SPRING TERM PERFORMANCE DATA REPORT

- Year 6 mock results in grammar above national average
- Year 4 multiplication – 79% achieved 20+ & 46% achieved 25+
- Areas to improve include closing the DA/non-DA gap in all subjects, Year 6 maths and Year 1 phonics progress

Signed by the Chair: 

Date: 17/7/23

## Attendance

Attendance Spring Term March 2023	All	Male	Female	PP Eligible	Non-PP Eligible	SEN	Non-SEN	Compulsory Age	Nursery	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Cohort Size	357	182	175	82	275	51	306	319	14	44	53	48	44	39	55	60
Cohort %	100%	51%	49%	23%	77%	14%	86%	89%	4%	12%	15%	13%	12%	11%	15%	17%
Attendance %	94.7	94.8	95.3	93.3	95.5	90.8	95.8	95	92.1	95.4	94	95.7	92.3	96.5	95.5	95.8
PA %	11.4	9.8	10.2	17.1	7.6	18	8.4	10	N/A	N/A	11.3	14.6	13.6	2.6	9.1	6.7
Nat Ave	93.5	93.4	93.7	91.3	94.4	91.3	94	93.1	89.3	92.4	93.2	93.9	94.2	94.2	94.1	94

## Attainment

Attainment Spring 2022	Year 6																Year 4				Year 1											
	National Standard		Higher Standard		Reading		National Standard		Reading		Writing		Higher Standard		Maths		National Standard		Maths		Grammar		Higher Standard		Multiplication 20+		Multiplication 25/25		Multiplication Mean Score		Phonics	
	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP
March Mock Result	n/a	n/a	n/a	n/a	78	47	28	5	n/a	n/a	n/a	n/a	68	42	17	9	77	58	25	5	79	70	46	30	21.4	38	33					
Predictions	63	32	15	0	78	47	23	0	78	53	23	0	70	47	18	0	73	53	23	0	92	90	57	40	n/a	85	67					
Targets	60	31	15	0	75	44	27	0	75	44	20	0	70	50	23	0	75	50	22	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		

Signed by the Chair:



Date: 17/7/23

- EWO working with RW to assist with families who have reached threshold
- PA lower than national

C: (MH) From a parent view, Third Space has been really beneficial and my child now has confidence

Q: (DS) What is the plan for phonics?

KM: We are seeing slightly different results to last year because the long term plan was amended. We went too fast so this year we have slowed it down and have seen great improvements. We are confident the target grade will be reached

C: (DW) How many Year 2 did not pass Phonics last year?

C: (KM) 5 of them didn't pass but we have retested them and they are all on track to pass

Q: (LM) Do you have an ELSA?

KM: A TA delivers support in school. She doesn't offer therapy as such but is the first level of support for those who may have SEMH needs and we have ELSA support

C: (D) Children's mental health seems to be a countrywide pressure

C: (MS) We have seen a number so far this year, just under half of them are PP

C: (CN) MIND are set to resume next term and we have Mable too. There are a lot of layers of support in place

C: (MS) Pupil and parent voice is positive when it comes to supporting mental health

Q: (AF) Can the children self-refer?

MS: Yes, they can

Q: (AF) Would they know where to go?

CN: We have worry boxes in all classrooms and they are definitely aware and will ask for help

C: (MS) Staff are also very good at picking things up with those children

Q: (DW) Attendance is really good. Are there any barriers you face daily?

RW: Children with emotional school-based avoidance are a challenge I regularly meet with the EWO who provides support.

Q: (DW) How much of your time does that take up?

RW: A lot. It's important to keep on top of it and to keep the relationships going

C: (DW) It's important to note the hard work and support you give

Q: (JC) What is the impact on the stats?

KM: They have all been included in the data, ERP attendance affects the figures too as we have one child on a part-time timetable. RW has done a fantastic job with the parents and we are starting to see the benefits

Q: (LM) Are you expecting an impact from the Easter break?

RW: Yes. The first week we will see a decline but we are ready. We have already started with the support

## 59 SAFEGUARDING REPORT

The recent audit by The Safeguarding Alliance noted that safeguarding was strong in the school.

Other key strengths include:

- High expectations of the HT
- HTs deep-rooted connections to the wider school community
- Safeguarding culture well embedded
- Everyone understands their role in keeping children safe
- Positive feedback from parents/carers
- All children spoken to knew they was a trusted adult available for them to talk to
- Invaluable support from the SG Governor and wider LGB

Recommendations for improvement include:

- Perimeter of the site
- Out of hours reporting
- Counselling Policy & Procedure

C: (CN) *I found the visit a valuable experience. They were supportive and helpful throughout. We have updated the SCR and refreshed training for those who administer it*

Q: (AF) *Do we have a Counselling Policy?*

CN: *Not yet. It is being discussed as there is no standard Trust policy*

C: (AF) *The more counselling is needed the more a policy will be needed*

C: (DW) *We are looking at putting together a procedure, not a policy*

Q: (AF) *Is staff wellbeing looked after? There is a lot of pressure on them right now*

DW: *We will be launching a Trust-wide survey next month. It is anonymous and the results will help us to highlight where additional support is needed. The results will also be fed back to the LGB*

C: (KM) *We also do a termly wellbeing/workload survey and received valuable feedback last time. Governors are more than welcome to come in and speak to staff*

C: (CN) *The Trust MHSW are for staff too*

C: (EM) *We are very lucky to have Clare here*

## **60 SCHOOL DEVELOPMENT PLAN**

**GREEN Priority One:** To improve QFT in reading with a focus and developing fluency for middle attainers aiming for NS across KS2

- All original actions now embedded

**AMBER Priority Two:** To improve the QFT of maths for all children at the end of KS2 with a specific focus on developing drawing lines, shapes and angles and answering problem solving questions

- Progress in all years is evident

**GREEN Priority Three:** To develop leadership at all levels

- 100% of teachers in EYFS and throughout the school delivering QFT provision

Q: (DW) *You've kept P2 amber, why?*

KM: *We need to remain focussed. Practical maths is showing a positive impact alongside the online learning*

C: (KM) *We also have a new Behaviour Policy in progress and SEMH needs are being written into it*

Q: (JC) *You use online resources – speed typing as opposed to speed writing?*

KM: *They have many opportunities during the week to write and writing is still something to achieve in the KS1 & KS2 curriculum*

Q: (JC) *Is there a difference between boys and girls?*

RW: *Not really, we see beautiful handwriting from both*

Q: (MH) *Is there any reason home reading is done online?*

LL: *That's just one element. We also encourage reading for pleasure*

C: (CN) *Reading Plus is more for comprehension, it develops their skills*

C: (KM) *We do encourage them to read other books*

**ACTION: KM to send out a list of all acronyms used in SDP to LGB**

## **61 GOVERNANCE UPDATES**

### **61.1 Link Visits**

4 link visits have taken place:

- **AF on 23 January 2023 for a half termly visit**

Adequate resources in the ERP raised as a concern

- **DS on 25 February 2023 for a catch-up with KM and tour of the school**

DS noted all classrooms were calm and all learners were engaged with learning

- **CA on 01 March 2023 for a half termly visit**

Dangerous pupil behaviour was observed in the McDonalds car park. CA to pass on their names once identified

- **AF on 13 March 2023 for the termly visit with the SENDCo and to look at the ERP**

Concerns were raised regarding the location of the ERP and calm room. DS assured talks were ongoing with the Trust regarding this and would report back once he had more information

**ACTION: DS & KM to report back at the next meeting regarding the ERP facility**

### **61.2 Governor Training**

All governors have completed 'Certificate in Safeguarding for School Governors'

**ACTION: JC & MH to complete 'Certificate in the Role of a School Governor' by the end of April**

## **62 RISK REGISTER**

No changes since the last meeting. Any concerns already covered

## **63 DATE OF NEXT MEETING**

**NB: Monday 17 July 2023, 17:45**

## **64 AOB**

### **64.1 Support of School (DW)**

DW noted that Jamie O'Brien would be taking over as additional school support with immediate effect and would be attending all LGB meetings going forward. This is to not only allow for a fresh pair of eyes but will limit any conflicts of interest between KM & DW

DW also noted:

- The onsite DSL team were very good
- It was too early to see any impact from the support of the MHSW team and would report back in July
- External safeguarding reviews to take place every 2 years
- The School Improvement Team have not been needed much as yet

- R Hill to continue with new reading scheme
- The 3 Primary HTs are to visit a primary school in Cambridge in April
- DW very happy with the direction the school is going

*C: (DS) CPS does have the support of a very strong leadership team at Trust level, thank you. We also have a strong leadership team in place in school and a strong teaching structure*

*C: (DW) It is a fabulous school and all staff look after each other very well*

#### **64.2 Uniform Policy Change (LM)**

LM queried the change in uniform to a narrower choice. KM explained the changes were to streamline the uniform and the policy was approved by the LGB at the 19 July 2022 meeting

#### **65 ACTION POINTS**

**65a ACTION:** LC to forward Pecuniary Interest forms to DS for completion (**minute 53**)

**65b ACTION:** School Improvement Team to Quality Assure English & Maths (**minute 56**)

**65c ACTION:** KM to send out a list of all acronyms used in SDP to LGB (**minute 60**)

**65d ACTION:** DS & KM to report back at the next meeting regarding the ERP facility (**minute 61.1**)

**65e ACTION:** JC & MH to complete 'Certificate in the Role of a School Governor' by the end of April (**minute 61.2**)

