



The Local Governing Board of Croxby Primary

Minutes of The Local Governing Board Meeting
Tuesday 09 September 2025, 17:55

PRESENT:

Mr D Shaw (Chair, DS), Mrs A Fowlie (AF), Mrs K Mason (Headteacher, KM), Mrs M Sykes (MS)

ALSO IN ATTENDANCE:

Mrs L Craxton (Clerk to the LGB, LC), Mrs L Lindsay (Assistant Headteacher, LL), Mrs R Wright (Assistant Headteacher, RW)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

01 WELCOME AND INTRODUCTIONS

DS and LC welcomed everyone to the meeting

02 APOLOGIES

Apologies had been received from C Ayre

Resolved: That consent be given to the above-named governor

No apologies had been received from H Barnaby and L Mason. LC to follow up

ACTION: LC to follow-up with HB and LM regarding their absence from the LGB


03 DECLARATIONS OF INTEREST

All present completed their annual forms. LC to forward forms to CA, HB and LM for completion

ACTION: LC to forward pecuniary interest and data collection forms to CA, HB and LM for completion

04 LGB MEMBERSHIP

As the meeting was not quorate for voting, LC is to email the absent governors for their votes

Signed by the Chair: 

Date: 13/1/26

AF, DS and MS voted as follows:

All to be confirmed at the November meeting

Chair 2025-2026: D Shaw

Vice Chair 2025-2026: C Ayre

SEND Link: A Fowlie

PP Link: D Shaw

Wellbeing Link: A Fowlie

Safeguarding Link: C Ayre

Teaching and Learning Link: H Barnaby

OPAL Link: H Barnaby

ACTION: LC to email CA, HB and LM with regards to the LGB membership for 2025-2056

05 MINUTES OF THE LAST MEETING (10 June 2025)

The minutes of the last meeting (10 June 2025) were declared a true record and are to be signed by the Chair, DS

06 MATTERS ARISING

ACTION: LC to follow-up with CA regarding his absence from the LGB Complete

ACTION: DS to discuss Trust awareness among parents at the upcoming LGB Chairs meeting Complete

ACTION: KM to upload the Sports Premium Strategy to the school website no later than 31 July 2025 Complete

ACTION: KM to share Ofsted readiness presentation with the LGB Carried Forward. KM is to attend a webinar on the new framework and will update the LGB accordingly


NEW ACTION: KM to update the LGB on the new Ofsted framework after attending a webinar

ACTION: DS to raise concerns with S Kind, a Parish Council member, regarding the lack of LA road traffic safety outside of the school Disappointing response received from the Parish Council, DS to follow up with Local Councillor. KM has spoken with Traffic Management who confirmed they have no plans to reduce the current speed limit from 30 mph to 20 mph. KM to forward a copy of the report to governors

NEW ACTION: DS to escalate the issue of road safety to the Local Authority

NEW ACTION: KM to circulate the report received from Traffic Management regarding speed limits and safety measures

78f ACTION: LM to complete a governor visit form and forward to LC and KM as soon as possible Not done, LC to follow up with LM

Signed by the Chair: 

Date: 13/11/26

07 HEADTEACHER'S REPORT

General

Significant improvements have been made over the summer, including but not limited to:

- Pupils' toilet refurbishment
- Upgrading of 3 classrooms
- New classroom furniture has been purchased
- Outdoor safety improvements have been made
- New lighting throughout the school
- A new CCTV system has been installed
- Additions and upgrades to OPAL agreed, work to start ASAP

Risk

- The biggest risk remains a decline in pupil numbers followed by recruitment and retention of support staff and the increase in pupils with SEND

C: (KM) We are lucky to be fully staffed at the moment

C: (KM) We are seeing a lot of pupils requiring high levels of support with some needing 1-1 support in the classroom

C: (AF) It's good that there is lots of consultation with OPAL and its all tailored to the children's needs and ideas

C: (KM) We'll have more outdoor spaces with cover to enable year-round play

C: (DS) You can bid to the Parish Council for a grant

C: (KM) The PFA were going to do that

Q: (AF) As the school is being updated, is there an opportunity to attract families who may be thinking of somewhere else?

KM: Yes. We've done more open events for EYFS and we have spoken to the marketing team to further promote OPAL. We have also put posters up and undertaken leaflet drops

C: (AF) The Hull Press is a free paper and a good place to advertise. The Cottingham Times also

C: (KM) We were Reading Plus's school of the year and one of pupils was the Reading Plus Champion!

Q: (Q) DS Did you advertise this on the website?

KM: No, on social media. We are in the middle of a website upgrade

Q: (DS) What are the key SEN issues?

KM: SEMH needs (Social, Emotional and Mental Health)

ACTION: AF to drop off a copy of the Cottingham Times with KM to look into placing an advert

08 OUTCOMES SUMMARY

- 69% of pupils in EYFS achieved a Good Level of Development (GLD)
- 83% pass rate in Y1 Phonics
- Yr4 Multiplication strong with 67% of pupils scoring full marks

Year 6 Outcomes

		Reading			
		National		Higher	
Croxby	Number	36	41	19	41
	Percentage	88%		46%	
		Maths			
		National		Higher	
Croxby	Number	34	41	15	41
	Percentage	83%		37%	
		GPS			
		National		Higher	
Croxby	Number	33	41	20	41
	Percentage	80%		49%	
		Writing			
		National		Higher	
Croxby	Number	32	41	12	41
	Percentage	78%		29%	
		Combined			
		National		Higher	
Croxby	Number	32	41	8	41
	Percentage	78%		20%	

Subject	% of pupils achieving the expected standard: school	% of pupils achieving the expected standard: nationally	Average scaled score: school	Average scaled score: nationally
English reading	88%	75%	109	106
English grammar, punctuation and spelling	80%	73%	110	105
Mathematics	83%	74%	108	105
English writing (teacher assessment)	78%	72%	N/A	N/A
Combined (Writing, Reading and Maths)	78%	62%	N/A	N/A

C: (LL) These results show it's always possible for the children to achieve

C: (MS) Our current Yr6 are strong in Maths

C: (LL) Reading will need special attention

C: (LL) Third Space Maths is now completely AI and this opens up so many possibilities

C: (LL) Repeated Reading is taking place and we are applying for another English Hub, the first meeting is tomorrow

C: (DS) It will be good to see where we are nationally, we can use it as a marketing tool

C: (KM) We meet all needs. Sometimes this impacts the data but we will never turn children away

C: (DS) It is an inclusive school and CPS children can always be identified in high school, they are more well-rounded

ACTION: LL to write article on Third Space Maths for the school newsletter



13/1/26

09 ATTENDANCE AND BEHAVIOUR ANNUAL REPORT

Attendance

- CPS ended the year on 95.8%, 1.2% above national
- Girls 96.2%, boys 95.3%
- SEND Support 95.5%, EHCP 86.6%, FSM6 95.3%
- 48 pupils took term time holidays
- PA 6.9%, national 15.5%

Behaviour

- Yrs 4 and 6 account for the majority of classroom removals
- Behaviour interventions in place
- Highest behaviour spike seen in March

C: (RW) SEND have recorded their best attendance to date

Q: (AF) Are term time holidays still an issue?

RW: 302 days were lost to term time holidays. It's lower than the year before but still far too high

C: (RW) Day 1 attendance was low but we are back up now

C: (AF) I suppose some took advantage of the 3 days week and went away

C: (RW) Very little change has been seen with behaviour since the last meeting in June

10 GOVERNANCE MATTERS

10a Governor Training

All governors were asked to complete the following training on Governor Hub before the end of the half term:

- Safeguarding* (refresher if completed in full in last academic year)
- Suspensions and Exclusions

* All governors who have completed full safeguarding training as part of their daily role do not have to complete the training but must bring proof of completion to the next meeting/email for LC to note

ACTION: Governors to complete the safeguarding (where applicable) and suspension and exclusions training on Governor Hub before the end of the half term

10b Governor Link Visits

AF conducted a SEND visit on 11 June 2025

No concerns raised

11 DATE OF NEXT MEETING

Tuesday 25 November 2025, 17:45. Pre-meet from 17:15

12 ANY OTHER URGENT BUSINESS

12.1 Code of Conduct (LC)



13/11/26

LC distributed the CoC to governors for any suggested updates or amends

ACTION: LGB to feedback on the Code of Conduct at the next meeting

13 ACTION POINTS

13a ACTION: LC to follow-up with HB and LM regarding their absence from the LGB (**minute 02**)

13b ACTION: LC to forward pecuniary interest and data collection forms to CA, HB and LM for completion (**minute 03**)

13c ACTION: LC to email CA, HB and LM with regards to the LGB membership for 2025-2056 (**minute 04**)

13d ACTION: KM to update the LGB on the new Ofsted framework after attending a webinar (**minute 06**)

13e ACTION: DS to escalate the issue of road safety to the Local Authority (**minute 06**)

13f ACTION: KM to circulate the report received from Traffic Management regarding speed limits and safety measures (**minute 06**)

13g ACTION: LM to complete a governor visit form and forward to LC and KM as soon as possible (**minute 06**)

13h ACTION: AF to drop off a copy of the Cottingham Times with KM to look into placing an advert (**minute 07**)

13i ACTION: LL to write article on Third Space Maths for the school newsletter (**minute 08**)

13j ACTION: Governors to complete the safeguarding and suspension and exclusions training on Governor Hub before the end of the half term (**minute 10**)

13k ACTION: LGB to feedback on the Code of Conduct at the next meeting (**minute 12**)

The meeting closed at 18:47

Signed by the Chair:



Date:

13/1/26