



The Local Governing Board of Croxby Primary

Minutes of The Local Governing Board Meeting
Monday 17 July 2023, 17:45

PRESENT:

Mr D Shaw (Chair, DS), Mr C Ayre (CA), Mrs A Fowlie (AF), Mrs M Hannan (MH), Mrs K Mason (HT, KM), Mrs L Mason (LM), Mrs M Sykes (MS)

ALSO IN ATTENDANCE:

Miss A Cox (AC), Mrs L Craxton (Clerk to the LGB, LC), Mrs L Lindsay (LL), Mrs C Neighbour (CN), Mrs R Wright (RW)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

66 WELCOME AND INTRODUCTIONS

DS welcomed everyone to the meeting and introduced Year 6 teacher Amy Cox

67 APOLOGIES

Mrs J Clemas, Mrs E Mottershaw

68 DECLARATION OF INTERESTS

All previously declared

69 MINUTES OF THE LAST MEETING (28 March 2023)

Resolved: The minutes of the meeting held on 28 March 2023 were confirmed as a true and correct record and are to be signed by the Chair, DS.

70 MATTERS ARISING

ACTION: LC to forward Pecuniary Interest forms to DS for completion **Completed**

ACTION: School Improvement Team to Quality Assure English & Maths **Completed**

ACTION: KM to send out a list of all acronyms used in SDP to LGB **Completed**

ACTION: DS & KM to report back at the next meeting regarding the ERP facility **See minute 77.3**

ACTION: JC & MH to complete 'Certificate in the Role of a School Governor' by the end of April **Completed**

71 HEADTEACHERS REPORT

Successes this term include:

- Year 6 residential
- Year 5 performed at the staff awards evening
- EYFS NAPA performance to parents
- Sports Day
- Summer Fair

Key dates for Autumn Term 1:

- Friday 29 September – Macmillan Coffee Morning
- Monday 02 October – harvest festival & Grandparent's Storytime
- Monday 09 & Wednesday 11 October – EYFS Open Event
- Wednesday 25 October – PFS Halloween Disco
- Discussions are ongoing with the LA regarding the ERP
- 3 ECTs have successfully completed Year 2 & 1 ECT has successfully completed Year 1
- M Sykes to return to mainstream teaching. However, she will still have input in the ERP
- 3 new TAs & 2 HLTAs from September
- From September, CPS will exclusively follow the CUSP curriculum and Charanga will replace the ER Music Service

C: (KM) It was really nice to see the children performing at the staff awards evening. Year 6 have shown great resilience throughout SATs week and our summer fair raised approximately £1000

Q: (AF) Why the change in curriculum?

KM: It was a tough decision to make as we worked very hard. CUSP is more prescriptive and focuses on key knowledge. It is designed by a group of teachers so all the work is done and this in turn will reduce the workload on our teachers

Q: (AF) Does it address inclusion?

KM: Yes. It's also important to note we will deliver it the Croxby Way, that will not change

C: (KM) We are the first Trust primary to take CUSP on board but the other 2 have been shown the benefits. We have looked at other curriculums but they did not offer what CUSP can. RW will be taking the lead with and overseeing it all

Q: (AF) Music is important for development across all abilities. I see you are trialling Charanga?

KM: Yes, we have to deliver music for one hour per week. We will also still have singing assemblies, Rock Steady and NAPA as they also enhance music. The East Riding Music Service have continually let us down this past year

C: (RW) We also have a link with Magnolia House and the children visit once a week

72 SUMMER TERM PERFORMANCE DATA REPORT

- Attendance is above national (93.7%) at 94.9%
- Year 4 highest attendance at 96.3%, Year 3 lowest at 92.4%
- Work has been done with year 5 to improve reading comprehension
- 100% of pupils receiving phonics intervention passed the screening test

Year 6													
		Combined		Reading		Writing		Maths		Grammar			
		All	DA	All	DA	All	DA	All	DA	All	DA		
2023	NS	68	37	83	53	77	47	75	53	83	63	2023	20
	HS	13	0	30	0	27	0	27	6	30	11		18
2022	NS	58	36	66	45	79	64	70	45	68	36	2022	20
	HS	6	9	17	9	13	9	15	9	20	18		18
2023	NS	50	38	54	38	64	50	61	38	50	38	2023	20
	HS	4	0	7	0	4	0	4	0	4	0		20
2022	NS	46	50	61	83	68	83	57	67	61	50	2022	20
	HS	4	0	29	50	4	0	11	0	21	0		20
2023	NS	41	26	57	44	62	52	46	35	64	61	2023	20
	HS	4	4	16	9	6	9	9	4	10	9		20
2022	NS	55	38	83	71	70	58	71	54	83	83	2022	20
	HS	0	0	23	21	1	0	13	4	19	8		20
National Average		59	43	75	62	69	55	71	56	72	59		
2022		7	3	28	17	13	6	22	12	28	17		
National Averages 2023		NS	59	73	71	71	73	73	72	72	72		

More than 2% above the 2022 National Average
Within 2% +/- of the 2022 National Average
More 2% below the 2022 National Average

Year 4			
		Multiplication	
		All	DA
2023	20+	85	78
	25	72	78
2022	20+	94	100
	25	50	45
2023	20+	47	20
	25	12	20
2022	20+	61	66
	25	36	50
2023	20+	67	50
	25	29	17
2022	20+	59	41
	25	22	12
20+		61	
25		27	

Year 2 Teacher Assessment									
		Reading		Writing		Maths			
		All	DA	All	DA	All	DA		
2023	NS	76	71	78	71	78	71	2023	71
	HS	16	0	14	7	22	14		71
2022	NS	71	50	63	40	74	50	2022	73
	HS	21	10	18	10	18	10		73
2023	NS	65	67	62	67	73	50	2023	66
	HS	12	0	0	0	15	17		66
2022	NS	71	60	63	40	67	60	2022	50
	HS	0	0	0	0	8	0		50
2023	NS	57	33	49	17	68	58	2023	80
	HS	9	8	7	0	15	17		80
2022	NS	74	65	72	50	78	65	2022	55
	HS	6	0	4	0	12	10		55
NS		75	62	69	55	76	62	Pass	
HS		25	14	15	7	22	12	Pass	

Year 1			
		Phonics	
		All	DA
2023	Pass	87	67
	2022	86	73
2023	Pass	78	66
	2022	74	50
2023	Pass	83	80
	2022	78	55
Pass		75	62

EYFS TA			
		EYFS	
		All	DA
2023	GLD	75	67
	2022	69	75
2023	GLD	71	100
	2022	61	50
2023	GLD	67	40
	2022	67	57
Pass		65	

Signed by the Chair: 
Date: 10/10/23

Croxby Primary			Keyingham Primary		Penshurst Primary	
Cohort Data	Total	PP	Total	PP	Total	PP
Number of Pupils	54	14	29	11	70	20
2023						
Reading 95+	54%	57%	69%	82%	66%	40%
Grammar 95+	70%	71%	62%	73%	69%	45%
Maths 95+	65%	71%	48%	64%	33%	20%
Reading 100+	33%	36%	45%	64%	41%	30%
Grammar 100+	52%	64%	31%	36%	44%	20%
Maths 100+	31%	21%	31%	45%	13%	5%
Reading 110+	6%	0%	7%	18%	10%	5%
Grammar 110+	11%	7%	3%	9%	4%	0%
Maths 110+	6%	0%	0%	0%	0%	0%
2022						
Reading 95+	65%	82%	45%	33%	54%	50%
Grammar 95+	69%	73%	26%	17%	70%	65%
Maths 95+	48%	64%	38%	17%	22%	20%
Reading 100+	50%	64%	10%	0%	33%	40%
Grammar 100+	37%	36%	0%	0%	39%	55%
Maths 100+	27%	45%	14%	0%	6%	0%
Reading 110+	5%	18%	0%	0%	6%	5%
Grammar 110+	10%	9%	0%	0%	4%	5%
Maths 110+	0%	0%	0%	0%	0%	0%

C: (KM) We have learnt from past mistakes and have started interventions lower down in the school. We are really pleased with the results

C: (DS) I was invited in during SATs week and the children were relaxed and were taking it all in their stride. They were very well prepared and it was amazing to see

C: (LL) We worked really hard on that. They were growing in stature and could see what they were achieving

C: (CN) We also worked closely with a handful of vulnerable children to make sure they felt comfortable

C: (KM) Last year, some SEMH needs took over and they struggled. There was a lot of tablet work throughout the year and they found the paper based exams difficult

C: (AF) Congratulations to you all and thank you for working on the SEMH aspects, it's fantastic

Q: (DS) Is the PP gap narrowing?

(KM) Yes, it does seem to be

C: (LL) We have a large SEND & mobile cohort

C: (DS) It has been greatly managed, well done to all

C: (KM) The Year 5 mocks have been marked by the Year 6 team giving us an accurate baseline using their knowledge of the mark scheme

73 SAFEGUARDING REPORT (ANNUAL)

- Currently 14 Children in Need
- 0 LAC, 4 PLAC
- 9 pupils currently on the Safeguarding Monitoring list
- 9 Operation Encompass alerts received
- 127 Causes for Concern logged
- 0 pupils subject to a Child Protection Plan

- CPS continues to work closely with the EWO (Education Welfare Officer)
- Respect for people of different cultures and ethnicities promoted throughout the whole school

C: (CN) We have seen a few challenges this term and had a Prevent concern which did not meet the threshold. The Safeguarding Alliance review allowed us access to a social worker for supervision and I have been attending the Trust DSL meetings which have been very beneficial. The DSL and Attendance & Behaviour leads also meet fortnightly

Q: (CA) Was the racism in Year 6 targeted?

CN: Inappropriate language was used in place of other words but it was not targeted at any one. Some do not really understand what they have said

C: (CA) Bullying is very low, it's mostly zeros

CN: Becky (Mrs Wright) is very good, gets straight to the heart of what has happened and follows up on all incidents

Q: (DS) Do you expect to see that high number of causes for concern?

CN: Yes, because it captures a huge range of concerns from toothache to the more serious

Q: (DS) What percentage of the week is taken up on causes for concern?

CN: A lot. It has become a much greater role over time. The school is growing and we talk about everything. We have very few incidents of sexual abuse, it's the current issues like cost of living adding to the numbers

C: (DS) I commend you, it's a tough job

C: (KM) We've got a good team of 3 and we manage it well

Q: (LM) Child on Child sexual abuse seems high?

CN: It incorporates a number of issues and the lower year groups are still learning (pants, private parts etc). There is no significant abuse and it's not as bad as the figures look, we just have to record all incidents

C: (CA) I visited the school and looked at the SCR, N Moore is on top of everything

C: (CN) We check half termly and always share with Chris. It's always up to date, NM really does go above and beyond

74 SEND REPORT

- There are 44 pupils with SEND
- Main areas of need are communication & interaction (19), cognition & learning (15), SEMH (16) and sensory and/or physical needs (3)
- 100% of pupils with SEMH needs have accessed interventions
- 71% of SEND are achieving their outcomes this year

C: (CN) The staff support well in the classroom and help with their learning and SEMH needs.

Anne (Fowlie) has conducted many visits and supports well

C: (AF) CN invites me to choose the children and identifies their provision in class. It's been great and quite impressive. They don't stand out, they are very much part of the class

C: (AF) Every child on the SEND register is having their SEMH needs met. They can self-refer to a parent or teacher, there is lots of support they have access to

75 SCHOOL DEVELOPMENT PLAN – Draft Objectives for 2023-2024

Update on 2022-2023 priorities:

- **Priority One:** Improve Quality First teaching in reading with a focus on developing fluency for middle attainers aiming for NS across KS2

- Priority Two: To improve the Quality First teaching of maths for all children at the end of KS2 with a specific focus on developing drawing lines, shapes and angles and answering problem solving questions
- **Priority Three:** Improve leadership at all levels

All of the above have been RAG rated GREEN

The initial key priorities for next year are:

- **Priority One:** Ensure children know more and remember more through the refinement of the curriculum implementation
- **Priority Two:** Refine the taught behaviour curriculum to ensure all pupils always respect each other

C: (KM) We are working on a third priority. We have looked at lots but none meet the criteria as all have been worked on and are successful now. It begs the question: if we need to look this hard, do we need three?

Q: (AF) What about oracy?

KM: KS1 do a lot of oracy, as do EYFS. CUSP will be good for discussion, singing and rhymes. We may not get a third priority

76 STAFF SURVEY OUTCOMES & ACTIONS

CPS had an 85% response rate during the recent staff survey and raised £34 towards to Trussell Trust foodbank

- 100% of staff feel they can make a positive difference
- 100% of staff know how their role supports the vision of 'Shaping Positive Futures'
- 97% agree their line manager treats them fairly and with respect
- 97% agree their line manager cares
- 94% agree their job makes the best use of their skills and abilities

C: (KM) It's clear from the wider data that support staff feel undervalued against teachers and the crux of that is pay

C: (KM) I am proud of the data, we had the largest response rate Trust wide!

Q: (AF) What will the Trust do with the data?

KM: We have already met with them and action plans are in place. There are also Trust level action plans in progress

77 GOVERNANCE UPDATES

77.1 Link Visits

The following link visits have taken place:

AF on 18 April – wellbeing of staff visit

Observations raised include data driven LGB meetings and the ERP not fit for purpose
KM assured support is available from Central Services and plans to make positive changes in the ERP are ongoing, to be confirmed

AF on 15 May – Termly meeting with SENDCo

The behaviour support team will support the ERP going forward. AF would like governors to be mindful on the possible impact on the rest of the school that the under resourced ERP could have

AF on 16 May – meeting with the pupil mental health team

There has been a rise in SEMH needs post-pandemic. The team is working hard to maintain the high levels of support

C: (AF) I had lunch with Year 2 and they are really confident and took me to all of the lunchtime clubs, they were brilliant and lovely

C: (DS) I attended a school council meeting and the children were all so engaged and involved. The older ones also engaged the younger ones which is great to see

CA on 21 May – half termly safeguarding visit

- New safeguarding procedures are in place for the after-school club
- CA & C Neighbour to look at new SCR once implemented
- CA to sign up to the Parent's National Online safety website
- CN to share SG audit report with CA once complete

77.2 Governor Learning

All governors have completed the required safeguarding training

77.3 ERP Update (KM)

- The provision will remain an 8-place provision
- CPS is working closely with the LA to make sure the children sent to the ERP will get the best out of the provision and CPS can meet their needs
- Staffing changes include M Sykes moving back into Year 5. 2 HLTAs/Assistant SENDCo will support Clare with her role and in total, the provision will have 5 more staff from September 2023
- The Year 3 classroom will be converted as it has toilet and cloakroom facilities inside. The cloakroom will also offer a calm space and will lead out into a secure play area
- A mobile classroom will be needed for Year 3. Procurement is looking into one that has toilet facilities

C: (KM) We have already started integrating the Year 3 children into a smaller space and we may not get a mobile classroom ready for September

C: (LL) Kerry has worked relentlessly on this

C: (DS) Our thanks must also go to Maggie for all of her work with the ERP

77.4 A Governor's Role (DS)

DS took the opportunity to remind governors that they are there for the whole school and not individual children, year groups or operational matters

A governor's role is to support leadership and challenge accordingly. Each governor brings a different skill set and can support in many ways

78 RISK REGISTER

The biggest risk remains failure to achieve KS2 results comparable to national average

Q: (DS) How are the children in Year 6?

RW: They are lovely and so excited to tell us all about their new teachers

79 POLICY REVIEW

79.1 BEHAVIOUR POLICY

The Behaviour Policy was tabled for approval. After discussions, it was agreed to change bullet 7 on page 3 to 'Purposefully slow to complete work'

Resolved: Once the above amend had been agreed and 2 grammatical errors corrected, the policy was approved

80 DATE OF NEXT MEETING

Tuesday 10 October 2023, 17:45. Pre-meet from 17:15

81 PRIMARY PE AND SPORT PREMIUM IMPACT

The website reporting tool for Primary PE & Sport Premium was tabled for approval

C: (KM) From next year we'll have a PE coach in 2 days per week and new lunchtime and after school sports clubs. We will receive the same level of funding for the next 3 years

Resolved: The Primary PE & Sport Premium website reporting tool was approved and is to be uploaded to the CPS website no later than 31 July 2023

82 AOB

82.1 Martyn's Law

CA enquired whether the school were aware of Martyn's law. This new law is currently being debated in parliament and would see the necessity of extra security at all public places housing more than 250 people and relates to terror attacks

KM stated the school were unaware at this time and if passed, it would be dealt with at Trust level. KM also assured CPS has evacuation procedures in place

ACTION: KM to speak with D Waterson regarding Martyn's Law

ACTION: CA to provide more information on Martyn's Law as and when available

83 ACTION POINTS

83a ACTION: KM to speak with D Waterson regarding Martyn's Law (minute 82.1)

83b ACTION: CA to provide more information on Martyn's Law as and when available (minute 82.1)

The meeting closed at 20:03