



## The Local Governing Board of Croxby Primary

Minutes of The Local Governing Board Meeting  
Tuesday 24 January 2023, 17:45

### PRESENT:

Mr D Shaw (Chair, DS), Mr C Ayre (CA), Mrs J Clemas (JC), Mrs A Fowlie (AF), Mrs M Hannan (MH), Mrs K Mason (HT, KM), Mrs L Mason (LM), Mrs E Mottershaw (EM), Mrs M Sykes (MS)

### ALSO IN ATTENDANCE:

Mrs L Craxton (Clerk to the LGB, LC), Mrs L Lindsay (LL), Mr D Waterson (Director of Improvement & Standards, DW), Mrs R Wright (RW)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

### 37 WELCOME AND INTRODUCTIONS

DS welcomed everyone to the meeting and officially introduced M Hannan as the new Parent Governor and L Mason as the new Trust Appointed Governor

### 38 APOLOGIES

Mrs C Neighbour

**Resolved:** That consent be given for the above-named staff member

### 39 DECLARATION OF INTERESTS

None

### 40 MINUTES OF THE LAST MEETING (06 December 2022)

**Resolved:** The minutes of the meeting held on 06 December 2022 were confirmed as a true and correct record and are to be signed by the Chair, DS.

### 41 MATTERS ARISING

**ACTION:** Full PP Strategy to be published on the website by the end of the year **Completed**

**ACTION:** KM to forward review of Safeguarding Audit to LGB **See minute 45**

**ACTION:** Governors to complete 'Certificate in the Role of a School Governor' on TNC before the end of the Autumn Term **See minute 47**

**ACTION:** Governors to inform LC if they cannot find 'Certificate in the Role of a School Governor' on The National College **See minute 47**

**ACTION:** LC to check with L Thompson regarding the link to view the recent FFT training **LC to follow up with LT, to be removed from the minutes**

## **42 HEADTEACHERS REPORT**

Highlights of the Autumn term to date include:

- The Christmas Nativity performances
- A whole school panto production
- Church Christmas service
- Crafting afternoon with parents
- Carol singing

40 children sang at the Young Voices concert in Sheffield at the beginning of the term. They sang their hearts out and particularly enjoyed the special guest appearance of M People's Heather Small

20 children attended the Trust Learner Conference at The University of Hull on January 12. The children listened to a keynote speaker, took part in workshops and enjoyed the day immensely. They all behaved very well and proudly represented Croxby

One dodgeball team came second during a recent tournament and will go on to compete in the finals

Upcoming key dates include:

- 08 March – Holi Festival
- 14 March – Library installation
- 30 March – Easter church visit

The January training day focused on elements of the School Development Plan. Training included Live Modelling, Behaviour strategies and Walkthrus and the use of Boxhall to support SEMH pupils

CPS has also seen a high number of in year new starters with 15 children joining during the Autumn term and an additional 11 joining in the first 2 weeks of the second half of the term

*Q: (AF) Do all the in year new starters affect planning that would have already been in place?*

*KM: Yes, but Croxby children are excellent at adapting and welcoming new children*

*Q: (AF) Do you still have room for more?*

*KM: Yes, we do*

*C: (DS) I would imagine the strain is on the building rather than staff capacity*

*C: (DW) In year admissions do put some strain on. Hull primaries are full which is resulting in the LA needing to look further afield for places*

## **43 PERFORMANCE DATA – AUTUMN TERM**

**Highlights:**

- Year 6 Mock reading 73%
- Year 4 Multiplication results 67%
- 33% of Year 1 have already passed their phonics screening results



Appendix A	Year 6																		Year 4		Year 1													
	Combined National Standard				Higher Standard		Reading National Standard		Reading Higher Standard		Writing National Standard		Writing Higher Standard		Maths National Standard		Maths Higher Standard		Grammar National Standard		Grammar Higher Standard		Multiplication 20+				Multiplication 25/25				Phonics			
	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP	All	PP		
Attainment Autumn 2022	n/a	n/a	n/a	n/a	73	44	18	0	n/a	n/a	n/a	n/a	n/a	n/a	58	28	13	0	62	44	15	0	67	17	28	17	33	25						
December Mock Result	63	31	15	0	75	50	27	0	75	38	0	20	0	72	56	23	0	78	56	22	0	91	90	57	40	86	75							
Predictions	60	31	15	0	75	44	27	0	75	44	0	20	0	70	50	23	0	75	50	22	0	n/a	n/a	n/a	n/a	n/a	n/a							
Targets	59	43	7	3	75	62	28	17	69	55	13	6	6	71	56	23	12	72	59	28	17	67	n/a	n/a	n/a	n/a	n/a	n/a						
National Average																																		

Appendix B table 1																		
Attendance Autumn Term 2022	All	Male	Female	PP Eligible	Non-PP Eligible	SEN	Non-SEN	Compulsory Age	Nursery	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6		
	336	171	165	80	256	42	294	286	10	41	49	46	40	39	51	60		
	100	51	49	24	76	13	88	85	3	12	15	14	12	12	15	18		
	94.4	94.6	94.58	92.2	95.63	90.1	95.2	94.6	88.1	95	92.9	96.3	91.8	95.4	95.2	95.8		
	14.9	13.9	15.5	23.7	11.4	31	11.9	14.7	n/a	n/a	18.4	13	25	5.1	15.7	10		
National Average	93.2	93.1	93.4	91	95.3	91	93.7	93.4	88.3	91.9	92.7	93.6	93.9	93.9	93.8	93.6		

Appendix B table 2																			
Behaviour Autumn Term 2022	All	Male	Female	PP Eligible	Non-PP Eligible	SEN	Non-SEN	Compulsory Age	Nursery	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6			
	Cohort Size	336	171	165	80	256	42	294	286	10	41	49	46	40	39	51	60		
	Cohort %	100	51	49	24	76	13	88	85	3	12	15	14	12	12	15	18		
	No of children suspended	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	No of children removed from lessons	7	6	1	3	4	0	5	7	0	0	3	0	0	0	2	2		

Signed by the Chair:

Date 28/3/2023



#### 43a Appendix A – Data Tables of Statutory Assessment Data

Q: (AF) It looks like we are not doing so well for DA?

LL: The highest number are in Year 6 and 7 of them have SEN. The PP children are in various interventions such as focus groups, pathway groups and Yipiyap tutoring. Third Space is also used for Maths tutoring, we are doing all we can

C: (RW) PA links heavily to their attainment, we are working closely with their families

Q: (AF) Is the designated Attendance Officer helping?

RW: Yes, we go through everything each week

Q: (DW) DA predictions...50% reading, 56% maths but only 38% for writing – what are the barriers?

RW: writing affects everything. If they miss a session they miss the cohesion and structure

C: (RW) We have a plan for grammar and writing. We know the issues and are focussed on those children

C: (KM) We meet every 3 weeks and go through every Year 6 child and every subject and we identify needs from there

Q: (JC) The predictions are higher than the December Mock. There's still a gap compared to previous years, are we getting there?

KM: Yes we are. There is a huge difference and we are in a much better position now. We started things a lot sooner this year

C: (RW) We are still above national

QC: (KM) We also have a good relationship with the EWO (Education Welfare Officer)

Q: (AF) IS there a point where you need to pass on issues with absence?

KM: It depends on the type of absence. It could be medical, we have to show we have done all we can

Q: (MS) What about medical proof for social anxiety, do they need to provide it?

RW: At a certain point they do

C: (KM) It can be quite difficult to get the proof

Q: (EM) Do they have access to online lessons?

KM: Yes and we also offer paper copies

#### 43b Appendix B – Attendance and Behaviour

- 100% of pupils who accessed MIND sessions felt they benefitted from it
- 50% of pupils had used strategies gained from MIND at home or at school
- 100% felt they would benefit for continuing to access MIND
- 0 bullying concerns logged
- 0 suspensions

Q: (DS) How is behaviour in general?

KM: There is a lot of work going on around SEMH. We are learning how to support differently. SLT are present in the dining hall, I am on the playground as well as out and about. Classroom behaviour is good and the sticker charts are working well

Q: (DS) What about MIND?

MS: Some need parental referral but we also do drop-ins. They are given strategies to cope and pupil voice shows us that these are working well

Q: (EM) Have you had Marlowe in yet? And Claire!

MS: Yes, he was in today and the children read to him!

#### 44 SCHOOL DEVELOPMENT PLAN

Not much change since the last meeting. Grey areas are interventions that could not be fulfilled due to staff capacity but they have started now

- 100% of teachers delivering Quality First provision in Phonics
- 94% of teachers delivering Quality First provision in Reading
- 100% of teachers delivering Quality First provision in Maths
- Multiplication: 28% of Year 4 scoring 25, 6% SEN
- 100% of teachers delivering Quality First provision in EYFS
- 61% of ERP children reached their Boxhall targets

C: (DW) You need to add the data and state there have been no interventions

Q: (DS) Is everything going in the right direction? Is it where you want it to be?

KM: We have no concerns at this time

C: (DS) It will be more informative once we have the next set of data added

C: (LL) It's good for SLT to have the impact data

C: (KM) Multiplication doesn't look too good but we have only just started the times tables

Q: (DW) What tables are they doing?

LL: Year 2 are doing 2, 3, 5 & 10. Year 3 are doing all except 12 & 15. They are all graduated so that by Year 4 they only have the last 2 to do

C: (DW) Croxby is very strong on the teaching of times tables

Q: (DW) Yipiyap progress is not there with Year 5?

LL: Roughly 30% have made no progress, we need to now start looking into the long-term barriers

Q: (DW) How many will you keep on if there is no progress?

LL: We are looking at the gaps, we will not give up on them

C: (DW) But there are a lot not making progress

LL: We looked at them at the end of Year 4 and through teacher voice looked at the impact pre and post test. We need to delve deeper into the final test

Q: (DS) Have interventions been effective?

LL: The data says no but we can look further into it

C: (DS) The Graduate Awards are still going strong

C: (KM) they are, the children love it

Q: (DW) Who QA'd the 100% of staff delivering Quality First teaching?

LL: Richard Hill came in for Reading and I went to PPS & KPS

C: (KM) SLT discuss and speak freely about added concerns, it's like an informal QA

C: (RW) Our teachers have an open-door policy and welcome observers

Q: (DS) What is Boxhall and RASHEN?

MS: Boxhall helps us measure social, emotional and mental health needs. It's not a diagnosis but helps us identify which interventions we need to put in place

Q: (AF) Is the assessment done by staff who know the child?

MS: Yes

Q: (MH) Is it flagged up by teachers?

MS: Sometimes. We have an open policy and everyone knows where to seek help

C: (KM) RASHEN is linked to safeguarding. It stands for Review, Attendance, School, Home, Emotional Needs. We discuss the open cases every 4 weeks and hold fortnightly safeguarding meetings. Those meetings are then logged on CPOMS

C: (RW) We've also changed our welfare meetings to include more people. The DSL and attendance Officer are now included

**ACTION: DW to look into Yipiyap as there are 18 non-achievers in Year 5**



## 45 SAFEGUARDING REPORT

- Currently 5 children in a Category of Concern
- Yr3 highest number of SEN (11)
- 0 LAC on roll
- 10 children on Safeguarding Monitoring List
- PA currently 8.5%
- 92 safeguarding concerns logged
- 4 Operation Encompass alerts received

An overview was presented to governors detailing the findings of the recent external safeguarding audit. Positives include:

- Strong culture of safeguarding is embedded
- Staff feel supported in their role by leadership
- Staff have the knowledge to better support the children and their families
- Positive pupil voice
- Excellent ELSA/MIND support as well as multi-agency support
- Safeguarding governor effective at monitoring
- Perimeter of schools grounds is safe

Ways forward include:

- The need for an SCR (Single Central Record) Policy
- Checking and recording of all medication expiry dates
- Out of hours policy needed for contacting the safeguarding team

*Q: (AF) How are you dealing with children who are coming to school hungry?*

*KM: We make sure they are fed; we will see no child hungry. We do whatever it takes*

*Q: (EM) How do you differentiate between those hungry due to no food in the home and those who just don't fancy eating what's on offer at home?*

*KM: We feed them regardless and are finding most of them like to eat here with their friends!*

## 46 PUPIL DISADVANTAGE

Due to the scheduling of this meeting and the previous one on 06 December, there has been no change

### Summary:

- 12 children received QFT teaching by a third teacher in Year 6 during term 1 for reading (Priority 1)
- 5/12 children reached 100 in their scaled score
- 8/12 children achieved 97 or above in their scaled score
- All children achieved over 95 in their scaled score
- Average scaled score has increased from 94 to 99
- Yipiyap tutoring ongoing

*Q: (LM) With regards to Challenge 2 (EYFS entry 66% below age related expectations in Prime areas), are assessments done by CPS or pre school?*

*KM: We assess*

*C: (KM) Speaking is not an issue this year, it's moving and handling we are struggling with*

## **47 GOVERNANCE UPDATES**

### **47.1 Link Visits**

The scheduling of Link visits is to be revised to allow all visits to come to the following LGB as, at present, they are being overlooked due to the sometimes long periods in between meetings

To be revisited once set

### **47.2 Governor Training**

All governors have completed the 'Certificate in Safeguarding for School Governors'

**ACTION: CA, JC, MH, LM & DS to complete 'Certificate in the Role of a School Governor' before the end of the Autumn term**

## **48 DATE OF NEXT MEETING**

Tuesday 28 March 2023, 17:45

## **49 ANY OTHER URGENT BUSINESS**

### **49.1 STRIKE ACTION (DS)**

The impact of any strike action was not known at the time of the meeting. Staff are under no obligation to inform their employer if they will be striking

Parents will be informed as and when information comes through

An extraordinary Trust Headteacher Board meeting is to be held to address matters

## **50 ACTION POINTS**

**50a ACTION: DW to look into Yipiyap as there are 18 non-achievers in Year 5 (minute 44)**

**50b ACTION: CA, JC, MH, LM & DS to complete 'Certificate in the Role of a School Governor' before the end of the Autumn term (minute 47.2)**

Part A closed at 19:07 and LL, MS & RW left meeting

