



September Bubble Document

September Opening

The Academy opens to all year groups on Wednesday 9th September. Our main priority is to keep the children and staff as safe as possible whilst accessing the quality teaching and support that Croxby can offer. All children will be in their normal classes, which will operate as bubbles. This document is aimed at ensuring you have all the information you need. Although the academy office remains closed, you can still ask questions through the office email address. The information below may change depending on any future Government advice.

Start and the End of the Day

- There will be a one way system around the outside of the building.
- Both Bricknell Avenue and Lythe Avenue entrances will be open.
- There will be a staggered start and finish time. Children will be allocated a time based on their surname. This will ensure siblings can be dropped off at the same time. You will be informed of your time.
- Opening timings are 8:30-9:00 and pick up timings are 3:00-3:30. No late entry.
- All classes, except Mrs Skerrett's class, will enter and leave via their classroom door.
- Mrs Skerrett's class will enter/leave through the academy back door.
- There are markings on the playground to help maintain adult social distancing for parents/carers.
- Children who normally make their own way home will be allowed to do so unless you inform us otherwise.
- The academy will close at 12:00-12:30 on a Friday.

Class/Bubble Organisation

- Children will be placed in their normal classes.
- Every bubble is led by a teacher.
- The children will have their own tray of equipment.
- Children will sit in pairs facing forwards where possible.
- Class bubbles will have no contact with any other class/bubble.
- Children will only leave the classroom at breaks or to use the toilet.

First Aid

- A designated member of staff will deal with all first aid.
- They will use PPE if there is a suspected case of Covid.
- The staffroom has been designated as a medical room.
- Any child with Covid symptoms will be sent home and need to be tested.
- If a positive test is confirmed the class/bubble will close.

Lessons/Work Equipment

- Children should only bring their coat, reading book, packed lunch (if they are not having an academy lunch) and a pre-filled water bottle with them. **No Bags.**
- Children's coats will stay on their chair unless wet. If coats are wet, the cloakroom will be opened.
- The children will have their own tray of equipment. This will all be provided by the academy.
- Any shared resources such as paint brushes will be thoroughly cleaned after each lesson.
- Your child will be informed if they need a PE kit.

Break /Lunches

- Lunches will be eaten in the classrooms.
- There will be no snack trolley.
- Hot lunches/academy lunches need to be booked for the full half term.
- Your child can bring a packed lunch from home or have one from the academy kitchen.
- No home lunches.
- Each bubble/class will have their own designated playground/field space.
- Breaks and lunch times will be staggered.
- No contact rule at breaks and lunch times.
- A member of staff will work in the cloakroom area to ensure only one child is in the toilet at any one time.

Hand Washing/Cleaning

- Each class has a hand sanitizer dispenser in their classroom.
- The children will wash their hands every time they enter the classroom and at regular intervals during the day.
- During every break, the staff will wipe down the classroom surfaces.
- A full clean will take place at the end of each day.
- Tissues are available in each classroom.
- Hygiene reminders will take place at the start of each day.

Other Information

- The breakfast and after academy club will reopen if logistically possible.
- The academy office will remain closed. Please contact the academy by phone or email.
- Full uniform is to be worn.
- As soon as you have dropped off your children, please leave the academy site using the one way system.