



The Local Governing Board of Croxby Primary

Minutes of The Local Governing Board Meeting
Tuesday 18 October 2022, 17:45

PRESENT:

Mr D Shaw (Chair, DS), Mr C Ayre (CA), Mrs A Fowlie (AF), Mrs K Mason (HT, KM), Mrs E Mottershaw (EM), Mrs M Sykes (MS)

ALSO IN ATTENDANCE:

Mrs L Craxton (Clerk to the LGB, LC), Mrs L Lindsay (LL), Mr D Waterson (DW), Mrs R Wright (RW)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

01 WELCOME AND INTRODUCTIONS

DS welcomed everyone to the first meeting for this academic year

02 APOLOGIES

Apologies had been received from Mrs J Clemas, Mrs C Neighbour & Miss J Rehman

Resolved: That consent be given for the absence of the above-named governor and staff members

03 DECLARATION OF INTERESTS

All completed pecuniary interest and data collection forms were returned at the meeting

04 LGB MEMBERSHIP

It is the annual duty of the LGB to elect a Chair and Vice-Chair. DS volunteered to continue as Chair, nobody else wished to be considered for the role

Approved: Governors approved DS appointment as Chair

DS noted that due to work commitments, Cordula Kemp has stepped down from the LGB with immediate effect. DS, governors & staff thanked CK for her dedication to the LGB over the years and wished her well in all future endeavours

Chair 2022/2023: D Shaw

Vice-Chair: TBC at December meeting

SEND Link: A Fowlie

PP Link: C Ayre

Safeguarding Link: C Ayre

ACTION: As J Clemas was absent from the meeting, an email is to be sent with regards to the VC position before a decision can be made

05 MINUTES OF THE LAST MEETING (19 July 2022)

Resolved: The minutes of the meeting held on 19 July 2022 were confirmed as a true and correct record and are to be signed by the Chair, DS.

06 MATTERS ARISING

None

07 PERFORMANCE DATA REPORT – Outcomes 2021/22

The new reporting structure allows all academies to have sight of all data, allowing for wider collaboration and support where needed

Results were extensively covered in the July meeting and have been summarised below

KS2 Attainment

Note: local and national data has been included where available. Further information using these comparators will be circulated to the Board in due course

National Standard	Combined	Reading	Writing	Grammar	Maths
Croxby Primary School	57	67	78	67	69
National Average	59	74	69	72	71
Local Authority Average	55	73	68	68	70

Higher Standard	Combined	Reading	Writing	Grammar	Maths
Croxby Primary School	6	17	13	15	20
National Average	7	28	13	22	28
Local Authority Average	N/A	N/A	N/A	N/A	N/A

@ or above NA
Within 2 below NA
2+ below NA

Attendance & Behaviour

- Overall attendance for 2021/22 was 93.3%
- PP and non-PP attendance 91.6% & 93.9% respectively
- Year 1 recorded the highest attendance for the year at 94.9%
- PA pupils to be further supported to raise attendance
- 41 classroom removals, 5 suspensions and 1 permanent exclusion
- Strengths in behaviour include zero incidents of racism, 1 bullying case that was dealt with and resolved quickly and a less than 0.5% lesson disruption

Quality of Teaching & Learning

- 100% of teachers demonstrating Quality First teaching
- 100% of ECTs achieving the national standards
- Improvements seen from using retrieval practice regularly across all lessons

- Well planned and sequenced curriculum allows ALL children to reach their full potential
- Areas in need of development include pupil engagement, teaching of grammar and modelling of maths reasoning questions to develop mastery

08 SELF EVALUATION FORM (SEF)

Overall Effectiveness, the Quality of Education, Behaviour and Attitudes, Personal Development, Leadership & Management and Nursery are all judged to be Good

- **Quality of Education:** sharp focus on the early stages of reading to gain phonics knowledge and language comprehension
- **Behaviour & Attitudes:** pupils have high attendance and good punctuality
- **Personal Development:** high quality pastoral support provided. Pupils know how to eat healthily and stay active
- **Leadership & Management:** leaders focus on teachers' subject & pedagogical content knowledge in order to enhance the teaching of the curriculum
- **EYFS:** ambitious curriculum adopted to ensure all children gain the knowledge, self-belief and cultural capital they need to succeed in life

Q: (AF) I see areas where pupils have made over 100% improvement, how is this possible?

KM: They are gaining knowledge all the time and we base the figures on what they had a year ago plus anything else they have picked up

09 PERFORMANCE DATA REPORT – Targets 2022/23

Primary 2022/23

All pupils targeted to achieve the national standard

National Standard	Combined	Reading	Writing	Grammar	Maths
Croxby Primary School	63	75	75	78	72
FFT B – Top 20% of schools	83	88	91	92	92
FFT D – Top 5% of schools	88	92	94	95	95
2022 National Average	59	74	69	72	71

All pupils targeted to achieve the higher standard

Higher Standard	Combined	Reading	Writing	Grammar	Maths
Croxby Primary School	15	27	20	22	23
FFT B – Top 20% of schools	25	45	42	59	46
FFT D – Top 5% of schools	36	56	56	70	60
2022 National Average	7	28	13	22	28

Disadvantaged pupils targeted to achieve the national standard

National Standard	Combined	Reading	Writing	Grammar	Maths
Croxby Primary School	31	50	38	56	56
FFT B – Top 20% of schools	65	73	77	79	81

FFT D – Top 5% of schools	73	80	83	86	86
2022 National Average	59	74	69	72	71

Disadvantaged pupils targeted to achieve the higher standard

Higher Standard	Combined	Reading	Writing	Grammar	Maths
Croxby Primary School	0	0	0	0	0
FFT B – Top 20% of schools	5	24	17	35	26
FFT D – Top 5% of schools	11	35	30	49	39
2022 National Average	7	28	13	22	28

- Targets predicted based upon baseline results and prior attainment is above national expectations
- Areas in need of development include raising attainment for DA pupils
- Current attendance is 2022/23 is 95.6%, target is 96%
- 3 classroom removal so far

Q: (AF) How do you arrive at these targets?

KM: The whole team comes together and we look at the end of Year 5 and the first few weeks of this year. We also take emotional barriers into account

C: (AF) It's a difficult balance between setting them up to fail and being aspirational

C: (DW) As a Trust we set aspirational targets we believe we can achieve

Q: (DS) Is it too early to see gaps?

LL: We meet with Kerry every 3 weeks and have recently met with Dave (Waterson). We learnt a lot from last year and have put strategies in place a lot earlier this year. We look at the gap analysis and have 3 in the team now to be able to act quicker

C: (RW) It's also worth noting interventions are as personalised as possible

C: (LL) Yipiyap come in 3 afternoons per week and work with target children and one-to-one maths tuition is to start after half term. We also have small focus groups in maths and reading

Q: (DS) Are we confident we can make changes to the resources if necessary?

RW: Yes, we are always tweaking and monitoring constantly

C: (DS) Sometimes fixing the problems in Year 6 is too late

C: (KM) We have had lots of discussions around that and we are now monitoring much earlier

Q: (DW) Year 3 is lower in attendance than the others, why?

KM: We have had a lot of term time holidays and one persistent absence. We are doing everything we can to support the PA and have a positive relationship with the EWO (Education Welfare Officer)

C: (DS) It would be good to have some context going forward with the attendance figures

C: (DS) The report doesn't include the provision room but we know the impact it has

C: (KM) We never know what to expect. The children started positive this year but are taking a while to settle and we have additional support staff helping in the provision. We are not the only primary experiencing this at the moment

C: (DS) The ERP is an integral part of the school and we need to talk about it more, the positive impact it has on the children

C: (MS) There are a lot of positives in the ERP and we provide as much emotional and social support as we possibly can

Q: (AF) Is there support in the transition to secondary?

KM: Discussions around possible options are underway. The LA send the applications and we met with one last week

Q: (AF) How easy is it to get an EHCP for those you think need one?

KM: Not very easy at all. We need evidence in advance and covid has created a backlog. We have consulted with the LA and they allow us to apply whilst still waiting for the educational psychologists report

ACTION: ERP data and success to be included in the next report

10 SCHOOL DEVELOPMENT PLAN

KM presented the school development plan and outlined the strategic priorities for the academic year. The 3 priorities are improving the quality of teaching in reading with a focus on developing fluency for middle attainers, improving quality first teaching of maths for all pupils and developing leadership at all levels

The report has been updated as the old format did not allow for governor involvement. Targets will be included from next term

Q: (CA) Is the Reading at Home all done on tablets?

KM: Yes

Q: (CA) Mine read books, can that be monitored at school level?

LL: We have lunchtime clubs that allow for 2 books to be read in school on top of the 3 tablet home reads

C: (KM) The reading programme on their tablets is excellent as it develops their skills and we can track their progress more closely

C: (DW) We need to acknowledge Kerry and her team have put together a solid plan

C: (DS) I agree. It's easy to read and follow

11 SAFEGUARDING REPORT

- 4 children subject to a Child in Need plan
- 1 consultation with the Safeguarding & Partnership Hub
- 2 incidents of Peer-on-Peer abuse reported
- 0 LAC with 4 previously LAC
- 5 incidents of physical restraint involving 4 pupils
- A Fowlie to forward certificate of Safer Recruitment training to C Neighbour to allow the files to be updated

Q: (CA) Are there concerns regarding the front door now opening straight into the library?

KM: N Moore has done an excellent job and we will have an extra member of staff after the half term. We are also hoping to open up the library to the community

C: (DW) There is also CCTV to monitor the door

Q: (AF) Cases of physical restraint seems high at 4?

KM: It's significantly less than last year and is always ever used as a last resort

ACTION: AF to forward certificate of Safer Recruitment training to CF for the files

12 PREMIUM REVIEWS

12a Annual Review of School-Led Tutoring

- Support from Yipiyap and Mable to continue
- 36 pupils have had 134 sessions (138 hours) with Pearson reading tutor since March
- All pupils accessed NAPA music theatre lessons
- English, reading and maths to be provided up to 3 hours daily to narrow the gap
- 8-10 children participate in 1-1 tutoring in Mable

12b Annual Review of Pupil Premium (success of 21/22 and impact and 22/23 approach)

- Total budget for this academic year is £115 937. Report states £104 072, KM to update and recirculate to governors
- 328 pupils in school, 24.7% eligible for PP
- Challenges identified include DA gaps, EYFS below ARE, low attendance, limited life experiences and low parental engagement
- Third Space Maths introduced to year 5 as a booster prior to Year 6
- Intended outcomes include, but are not limited to:
 - Develop communication and language skills to narrow gaps in learning
 - Enabling children to access alternate learning pathways as required
 - Increase in parental engagement
 - To provide an ambitious curriculum

Q: (DW) How successful have improvements been across the board for DA?

LL: They have always been the focus children and we do need to look at how accelerated progress can help post-pandemic. Mobility could also be a barrier

Q: (DS) Have we maximised the money to help those most in need?

KM: Yes but not just for PP, it's for all pupils

C: (LL) Low parental engagement is a contributing factor for some

ACTION: KM to update PP report to reflect additional funding received and recirculate to governors

13 RISK REGISTER

The RR contains 4 risks:

- Failure to achieve KS2 results comparable to national average
- Failure to endure a high level of safeguarding
- Buildings not fit for SEMH provision
- Leadership is not judged as good

All generic risks, Data Protection, Cyber Security etc., have been moved to the Central Risk Register

14 LINK VISITS

Although 3 link visits have taken place, 2 will be recorded here and the third will be recorded at the December meeting

DS conducted a visit on 23/09 to discuss the focus of this academic year. No concerns raised

CA met with the DSL on 03/10. All actions from the previous visit had been acted upon and no further concerns were raised

15 GOVERNOR TRAINING

Governor training is now exclusively with The National College. All members have completed the annual '*Certificate in Safeguarding for School Governor*' & were urged to complete '*Certificate in the Role of a School Governor*' before the next meeting

ACTION: Governors to complete '*Certificate in the Role of a School Governor*' before the next meeting

16 DATE OF NEXT MEETING

Tuesday 06 December 2022, 17:45

17 ANY OTHER URGENT BUSINESS

17.1 LGB pre-meets (DS)

Pre-meets for all LGBs are now encouraged. DS explained this is not a full meeting but more of a catch up prior to the full meeting. After weighing up the options, CPS LGB agreed to meet at 17:30 before each meeting to catch-up and discuss any concerns they may have.

The Headteacher & Clerk do not attend the pre-meets

Resolved: The LGB will pre-meet for 15 minutes prior to each meeting

17.2 Library Vision (KM)

KM shared her vision for the library. The library is now in what was the reception area of the school and is the first thing visitors see. It is hoped that with the upgrades, the area will inspire pupils to read more and immerse themselves in their books. KM to feedback once all quotes have been received

ACTION: KM to feedback once all quotes have been received for the upgrades to the library

17.3 County Hall – Ofsted Feedback (DS)

KM, DW & DS will be attending a meeting at County Hall on 19/10 to discuss the recent Ofsted inspection. More information to follow

17.4 Relationship & Health Education Policy (KM/RW)

The Relationship & Health Education Policy has been rewritten. Members were handed a copy of the policy for feedback at the next meeting

ACTION: Members to feedback on the Relationship & Health Education Policy at the next meeting

18 ACTION POINTS

18a ACTION: As J Clemas was absent from the meeting, an email is to be sent with regards to the VC position before a decision can be made **(minute 04)**

18b ACTION: ERP data and success to be included in the next report **(minute 09)**

18c ACTION: AF to forward certificate of Safer Recruitment training to CF for the files **(minute 11)**

18d ACTION: KM to update PP report to reflect additional funding received and recirculate to governors **(minute 12)**

18e ACTION: Governors to complete '*Certificate in the Role of a School Governor*' before the next meeting **(minute 15)**

18f ACTION: KM to feedback once all quotes have been received for the upgrades to the library **(minute 17.2)**

18g ACTION: Members to feedback on the Relationship & Health Education Policy at the next meeting **(minute 17.4)**

Part A closed at 19:20 and LL, MS & RW left meeting