



THE CONSORTIUM
ACADEMY TRUST

Shaping Positive Futures

The Local Governing Board of Croxy Primary

Minutes of The Local Governing Board Meeting

Tuesday 13 January 2025, 18:00

PRESENT:

Mr D Shaw (Chair, DS), Mrs H Barnaby (HB), Mrs A Fowlie (AF), Mrs K Mason (Headteacher, KM), Mrs L Mason (via teams, LM), Mrs M Sykes (MS)

ALSO IN ATTENDANCE:

Mr M Brown (Executive Director of Education, MB), Mrs L Craxton (Clerk to the LGB, LC), Miss N Fenwick (Guest, NF), Mrs L Lindsay (Assistant Headteacher, LL), Mrs C Neighbour (DSL, CN), Mrs R Wright (Assistant Headteacher, RW)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

14 WELCOME

DS welcomed everyone to the meeting and introduced NF. NF will join the LGB as a Trust-Appointed governor once all DBS checks are complete

15 APOLOGIES

No apologies had been received from C Ayre. It was agreed that LC is to contact CA for a decision on whether or not he wishes to continue on the LGB. CA's deadline for response is end of day, Friday 16 January 2026. If no response received, CA will automatically be removed from the LGB

ACTION: LC to follow-up with CA regarding his absence from the LGB and his commitment going forward

16 DECLARATIONS OF INTEREST

All previously declared

17 MINUTES OF THE LAST MEETING (10 September 2025)

The minutes of the last meeting (10 September 2025) were declared a true record and are to be signed by the Chair, DS

Signed by the Chair:

Date:

5/5/26

18 MATTERS ARISING

ACTION: LC to follow-up with HB and LM regarding their absence from the LGB **Completed**

ACTION: LC to forward pecuniary interest and data collection forms to CA, HB and LM for completion **HB and LM completed, nothing received from CA. See minute 15**

ACTION: LC to email CA, HB and LM with regards to the LGB membership for 2025-2056 **Completed**

ACTION: KM to update the LGB on the new Ofsted framework after attending a webinar **A presentation was given during the pre-meet**

ACTION: DS to escalate the issue of road safety to the Local Authority **Ongoing, no response as yet from the LA**

ACTION: KM to circulate the report received from Traffic Management regarding speed limits and safety measures **Completed**

ACTION: LM to complete a governor visit form and forward to LC and KM as soon as possible **Carried Forward**

ACTION: AF to drop off a copy of the Cottingham Times with KM to look into placing an advert **Completed**

ACTION: LL to write article on Third Space Maths for the school newsletter **Completed**

ACTION: Governors to complete the safeguarding and suspension and exclusions training on Governor Hub before the end of the half term **See minute 28**

ACTION: LGB to feedback on the Code of Conduct at the next meeting **Completed**

19 HEADTEACHER'S REPORT

General updates

- Highlights of the Autumn term include
 - The Macmillan Bake Sale
 - Harvest festival
 - Halloween disco
 - Singing for the residents of Magnolia Care home at Christmas
- Key things happening this term include
 - Learner Conference
 - Careers Fair
 - Holi festival
 - Easter assembly

Risk Summary

- Declining birth rate continues
- Recruitment and retention of support staff
- Increasing numbers of SEND pupils



5/5/26

OPAL Development Update

Work has started on the outdoor areas and should be completed by the February half term. The children are very excited and cannot wait to access their new play areas!

Q: (HB) How do you set yourselves apart?

KM: OPAL has been a positive addition and our Christmas open events were well received. Some parents came to more than one event

Q: (DS) How is the performance v other East Riding schools?

KM: We are in the top 10% for national results and are top in the East Riding for greater depth, I am very proud of everyone. We are the only 2 form entry in the top 10%

Q (DS) Do you have more Hull parents than East Riding coming to visit the school?

KM: It's a complete mix. A lot of it is positive word of mouth

Q: (DS) How is the work going on OPAL?

KM: They are now onsite and working brilliantly. They understand the needs of the children and we expect it to be finished in 3 weeks

C: (HB) The word on the playground is that they are very excited!

C: (KM) They are so well behaved. They can't wait for it to be ready but they are waiting patiently!

C: (AF) During my SEND visit I saw the team doing a fantastic job but the pressure is immense. Staff wellbeing needs to be monitored

C: (KM) We are fortunate with the staff we have but absence can have a knock-on effect

Q (DS) We recognise there is a higher SEND need coming up through the school, how do we ensure we have enough staff at all times?

KM: We forward plan and work closely with our finance business partner

C: (CN) The role of SENDCo is a lot different now to when I started

20 QUALITY ASSURANCE REPORT

QA has taken place in 2 areas:

- Explaining and Modelling
 - Lesson visits, Walkthrus and book looks consistently embedded across the school
 - 'Say it again better' and probing questions evident
 - PPA time used effectively
- Questioning and Feedback
 - Feedback is timely, targeted and actionable
 - Cold calling embedded
 - Strong practices seen across all phases

C: (KM) Positive QA has been done and good feedback has been received. The 3 primary Headteachers QA each other

Q (HB) Do you share best practice with others?

KM: Yes, a lot of collaborative learning takes place across the 3 schools

C: (LL) We share books and pair staff with others and we also take part in learning walks

21 SCHOOL DEVELOPMENT PLAN (SDP) AND SEF (SELF EVALUATION FORM) SUMMARY

The priorities are

1. Excellent outcomes for learners
2. An inclusive and ambitious curriculum

- Weekly AI tutoring in Maths taking place
- Same day Maths intervention using Learning by Questions (LBQ)
- EYFS Oracy strengthened by using poetry baskets and conversation prompts
- Plans underway for the English Hub to help with SEND pupils
- 85% achieving a good level of development in communication and language
- Respect and gender equality embedded in the school

C: (KM) Both documents are live and are updated regularly

C: (KM) A previous survey indicated behaviour was bad but this was due to the changing needs of the children. A new questionnaire was sent out after training and upskilling and the response was very positive

Q: (HB) So it was just matter of further training?

KM: Yes. We went through the policy and gave them ownership

Q: (DS) What are the initiatives with behaviour towards learning?

LL: Our values pop up in everything, it's all linked to work hard, be kind, aim high. Our social media presence also reflects the values

C: (LL) When we do pupil voice they are full of ideas, they understand everything they do links to the values. The values are the heartbeat of the school

22 SEND REPORT

- 7 pupils accessing the ERP
- 14 pupils with an EHCP
- Access to 2 Educational Psychologists having a huge impact
- Highest numbers of SEND seen in Year 4
- Main area of need is communication and interaction
- Emotion coaching training delivered to all staff
- 48 pupils were supported by an ELSA last academic year

C: (CN) We have looked at Year 1 and some of them found the structured day challenging so we created smaller groups. Our ELSA is now full time and this had had a huge positive impact on capacity

Q: (DS) Do Ofsted take the needs of ERP children into account, do they make allowances?


KM: They assess as part of the whole school

C: (CN) At the last inspection the inspectors were very respectful of the children in the ERP, they didn't heighten or upset them

C: (CN) We have just completed a parent voice for SEND and the initial feedback is positive. There are some really lovely comments and communication is coming out positive

23 PERFORMANCE DATA REPORT

	Combined Measure	Reading	Writing	Maths
TARGET		76	71	76
All	61	76	71	63
Male	53	74	53	68
Female	68	79	90	58*
Disadvantaged	50	67	58	63
Non-Mobile	62	78	70	72

Signed by the Chair: 

Date: 5/5/26

*The total is lower than the combined measure because the system used teacher assessment results instead of mock exam results to generate the combined figure

Q: (DS) Are you confident in the predictions?

LL: We are pleased with the December predictions and are confident we are on track and will achieve national

Q: (HB) Was there any unexpected panic at the mocks?

LL: No, we monitored them all prior and made adjustments where necessary

C: (DS) It's clear you addressed the needs of this cohort lower down in the school, we are seeing the positive difference now

24 ATTENDANCE AND BEHAVIOUR REPORT

Attendance

- Attendance currently 96.1%
- Persistent absence at 11.9%
- Years 4 and 6 highest attenders
- FSM 95.2%, SEND 95.9% - both above national

Behaviour

- Multiple incidents linked to a very small cohort of pupils
- Most incidents recorded in Year 5

Q: (HB) How are you evidencing that learning behaviour is being re-established?

RW: we see it in the monitoring but we are also monitoring lower level behaviours. We always see a spike in October, they test boundaries. We track each class and year group and have put support in place so we should see improvements

C: (DS) The data supports the strategies

C: (RW) with regards to attendance, we are on a healthy plateau and we check in regularly with persistent absentees. Attendance always dips before Christmas due to unauthorised holidays and winter bugs

25 SAFEGUARDING REPORT

- 4 families referred to Early Help
- 3 Children in Need
- 2 children on Child Protection Plan1 Smoothwall incident logged
- 9 Operation Encompass alerts received

Q: (AF) Has there been an increase in home concerns?

CN: it may look like it but not necessarily. Our staff are good at logging on CPOMS and after investigation, some might not be too concerning. Logging everything allows us to identify families who may need support and we can put it in place earlier


Q: (AF) Have you noticed any buy-in at school for the flag flying?

RW: They had more questions than anything, they wanted to know why flags were up all of a sudden

C: (KM) We made the decision to educate them

Q: (HB) Do you think the reduction in racist incidents, despite the children not understanding the words used, is due to you addressing them?

KM: Yes but we also have a zero tolerance and they get called out by their friends if they are using offensive words

Signed by the Chair: 

Date: 5/8/26

Q: (HB) was it directed to a specific child?

KM: No, it's what they hear on social media

C: (CN) On the back of that we had 2 incidents that did tie into the flags

26 PUPIL PREMIUM STRATEGY

Detail	Data
Number of pupils in school	354 (2025 – 2026) 349 (2024 – 2025)
Proportion (%) of pupil premium eligible pupils	21% (2025 – 2026) 22% (2024 – 2025)
Academic year/years that our current pupil premium strategy plan covers	2024 – 2027 Academic Yr 2025 – 2026
Date this statement was published	November 2025
Date on which it will be reviewed	July 2026
Statement authorised by	K. Mason
Pupil premium lead	C. Neighbour
Governor / Trustee lead	D. Shaw

Detail	Amount
Pupil premium funding allocation this academic year	£117,720
Pupil premium funding carried forward from previous years (enter £0 if not applicable)	£0
Total budget for this academic year <i>If your school is an academy in a trust that pools this funding, state the amount available to your school this academic year</i>	£117,720

Budgeted costs

Teaching: £ 48 884

Targeted Academic Support: £59 550


Wider Strategies: £9 286

Challenges identified include gaps in English and maths, lower attendance and limited life experiences

Strategies include

- Staff training to upskill pedagogy
- Additional HLTA time
- Better parental engagement
- Lunchtime clubs

C: (KM) We will be having a visit from an ex-HMI inspector later this month and he will delve into the strategy along with DS. The strategy is something we live every day

Signed by the Chair: 

Date: 

The Local behaviour procedures were presented for information only

32 ACTION POINTS

32a ACTION: LC to follow-up with CA regarding his absence from the LGB and his commitment going forward (**minute 15**)

32b ACTION: LM to complete a governor visit form and forward to LC and KM as soon as possible (**minute 18**)

32c ACTION: HB and DS to complete suspensions and exclusions training by the end of January (**minute 28**)

The meeting closed at 19:30

Signed by the Chair:



Date:

5/8/26

27 COMPLAINTS DATA AUTUMN 2025

No complaints were received during the Autumn term

28 GOVERNANCE UPDATES

28.1 Governor Link Visits

3 visit reports submitted

AF conducted 2 visits (09/09 and 21/10). The purpose of these visits was to visit the ERP during a lesson and observe SEND children through a learning walk

One concern noted – the increase in SEND pupils will impact on the workload and wellbeing of CN and her team. Governors to monitor this closely

AF conducted 2 visits (23/09 and 29/09) to learn about SEMH needs in school

No issues raised

DS conducted a monitoring visit on 09/01. The school was calm and DS urged governors to visit the new OPAL facilities once finished

28.2 Governor Training

With the exception of CA, all governors have completed their safeguarding and GDPR training

ACTION: HB and DS to complete suspensions and exclusions training by the end of January

29 POLICY REVIEW

29a Feedback Policy

The Feedback Policy was tabled for approval

Resolved: The Feedback Policy was approved

29b Teaching, Learning and Assessment Policy

The Teaching, Learning and Assessment Policy was tabled for approval

Resolved: The Teaching, Learning and Assessment Policy was approved


30 DATE OF THE NEXT MEETING

Tuesday 05 May 2026, 17:45, pre-meet from 17:15

31 ANY OTHER URGENT BUSINESS

31a Local Behaviour Procedures

7

Signed by the Chair: 

Date: 