



THE CONSORTIUM  
ACADEMY TRUST

**The Local Governing Board of Croxby Primary**  
Minutes of The Local Governing Board Virtual Meeting

Tuesday, 8 December 2020 at 5.45pm

**PRESENT:**

Mr D Shaw (DS, Chairperson); Mr C Ayre (CA); Mrs J Clemas (JC); Mrs C Kemp (CK); Mrs E Mottershaw (EM); Mrs M Sykes (MS); Mr D Waterson (DW, Head).

**ALSO IN ATTENDANCE:**

Mrs J Truran (Clerk, JT).

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

**18 WELCOME**

DS welcomed everyone to the second meeting of the academic year.

**19 APOLOGIES**

Mr C Ayre

**Resolved: Consent was given to the absence of the above governor.**

**20 DECLARATION OF INTERESTS**

No conflicts of interest for this meeting were declared.

**21 MINUTES OF THE LAST MEETING (10 November 2020)**

*Q; (DS) Have your IT issues been resolved?*

*DW: I met with the CEO and told him that I was not happy with certain departments at TCAT, 2 IT issues have been resolved today.*

**Resolved:** That the minutes of the meeting held on 10 November 2020 be confirmed as a true and correct record and signed by the Chair, DS.

**22 MATTERS ARISING**

**22a ACTION: JT to circulate the GDPR and NGA links for Governor training - complete**

**22b ACTION: All governors to complete 2 modules on NGA, this academic year. One must be Safeguarding: The Governor's Role 2020 – action carried forward**

## 23 STRATEGIC HEADTEACHER'S REPORT

This Report mirrors the Ofsted new Framework with four sections: Quality of Education Summary, Behaviour and Attitudes Summary, Personal Development and Leadership and Management.

The LGB only met 4 weeks ago, so this will be a shorter report and only the Head at Croxby was in attendance from the SLT.

### 23a Quality of Education Summary

#### Curriculum

- 93% of staff are demonstrating an effective quality of education, an upward trend since the last LGB
- 2 NQTs are on track to meet the teaching standards 100%
- Monitoring is focused on reading, writing and maths
- Significant gains seen in EYFS
- All members of staff have been involved in observing their peers
- Learning team now focusing on KS1, reading, writing and maths
- Table was shown how Leadership ensure they are providing the right support to staff
- Graduate Awards passed in KS2 since September 2020: 141 passed at least 1 Graduate Award = 71%, PP = 67% - Passed, SEN = 44% - Passed

*C: (DS) It is all very positive, especially with everything that is going on at the moment.*

*C: (EM) I am really impressed with the number of children taking part in the graduate awards.*

*DW: The children at Croxby are averaging about 40 Graduate Awards a week, which is great. The Head delivers the badges to the individuals, this is due to virtual assemblies at the moment because of Covid 19.*

The Head commented it was a pleasure to see so many children receiving their awards.

In the report there was a table of Contextual Information that hasn't changed since the last meeting. The table showing the number of staff demonstrating an effective quality of education has changed slightly since the meeting on 10 November 2020, as described in the summary above.

*C: (DS) I have noticed that there has been an upward trend in good or better teaching since we last met.*

*DW: We have had one more cycle of monitoring, one member of staff who wasn't quite there with the quality of education, they have now tipped over. Their lessons were highly effective and some of the best the SLT had seen. The member of staff has had plenty of input in various parts of the academy and that has had an impact, they are really pleased with the results.*

The Head then explained to the governors that the Year 2 cohort had missed out on their phonics testing due to lock down and the children were taking the tests now.

*Q: (DS) Can you give us some background to the Year 2 cohort and do you have the data at hand?*

*DW: These are the pupils that would normally have done their phonics in Year 1. The Academy is on track for 80% of the children to pass the Year 2 phonics screening which will be great 2 children are on the cusp of passing but can't say if they will until they sit the test next week. SLT are moving the intervention straight to Year 1 and any child who doesn't pass or that has just passed*

*will continue with the intervention so that they have a good sound base to help them move forward. In terms of the PP children, 88% of the children will pass their phonics in Year 2, this is 7 out of 8 children. SEN 66% = 2 out of 3 children are on track to pass.*

### **The Catch-Up Plan**

- Academy already working with MABLE – Speech and Language therapy
- Third Space Learning – Maths
- Reading+ - Successful trial taken by the Academy – signed a 3-year contract for KS2. Intervention programme that will show early reading gaps, this will lead to small group booster work with their class teacher

**Q:** (CK) *What impact has Reading + had on the children?*

**DW:** *One of the Year 5 (MSK) classes trialled this and to give you some context, when they were in Year 4 the class averaged 102 for their assessments in reading and the other Year 5 class (AC) scored 106. Assessment scores were completed last week and (AC) class scored 108 which was an increase of 2, (MSK) class scored 111 this is +9 this is a 7% increase. The programme will be extended across KS2.*

**Q:** (CK) *When will you start to roll it out across other classes?*

**DW:** *In January 2021*

**C:** (CK) *That is good because my youngest keeps wanting to join.*

**DW:** *They will all have separate passwords for the system, Mrs Moore is sorting this out over the Christmas period.*

**Q:** (EM) *The children that are working on Mable, are their parents aware of this and do they know what it is?*

**DW:** *I am not sure if the parents are aware but the children know that it is speech and language therapy. Mrs Neighbour our SENDCO deals with Mable and most parents will have been told at their child's SEN review.*

**Q:** (EM) *Is it just for SEN children?*

**DW:** *No, it is for speech and language input, it has recently moved down to Reception classes as well.*

**Q:** (EM) *How many children are taking part?*

**DW:** *Around 10 at the moment.*

### **Standards including Disadvantaged update**

- End of term assessments are being moderated across the Academy and the Trust
- Teacher assessments will be emailed to parents during the last week of term
- Data will be presented at the next LGB

**ACTION: All internal assessment data will be presented at the next meeting**

### **SEND Update**

- 35 children are SEN, an additional 7 have an EHCP which is in line with national
- Most SEN are seen in Year 4 and 5

**ACTION: SEND data to be presented at next meeting**

### **LAC Update**

- Nothing to report, no changes

## 23b Behaviour and Attitudes Summary

### Attendance (7 September to 30 November 2020)

- Year 3 had the highest attendance 98.8% in November
- Year 6 had the lowest at 94.2% in November
- Cumulative attendance for all was 97% (National 96%)
- Cumulative attendance of DA was 94.7%

*C: (DS) We are holding our own looking at the data. SEND attendance is 96.2% which under the current circumstances is great.*

*DW: We have two families that are refusing to send their children at the moment.*

*Q: (DS) How do you monitoring their progress?*

*DW: One family are saying that one member of the family after another have Covid symptoms. The children can join in the live lessons and the Academy monitor this.*

*Q: (JC) What mark do you give them on the register?*

*DW: They go down as an X, which is for children self- isolating*

*Q: (JC) Does that have a negative effect on your attendance figures?*

*DW: The X doesn't affect the attendance, it will change to a U once we have enough evidence.*

*Q: (JC) At what time will it change to a U?*

*DW: Once we have guidance from the EWO, it was their advice to put in a U in the first place*

*Q: (CK) Do they have to produce test results?*

*DW: No, they are saying that the children are too young to be tested. The other family is very open with the Academy and are keeping their child off because we have had a positive test in the academy. This will be unauthorised and the family understand that they will get a fine from ERYC. The Academy has been informed that it is good practice not to provide work for refusers, they can log on to the live lessons but no work will be sent home at this point.*

*Q: (CK) Do the families intend to send their children back after a certain time?*

*DW: They haven't indicated when, and neither of the children are in the bubble that is currently closed. Another family chose to self isolate due to another member of their family having serious health issues and we were sympathetic to this case and the child is now back in the Academy. The families of the children in the closed bubble will not be fined but if a child is missing through choice they will be fined.*

### Behaviour

- Behaviour system been in place for 3 years and all pupils have a clear understanding of how it works

## 23c Personal Development Summary

### Safeguarding Autumn 2020 Report

- 4 children are subject to Child Protection Plan
- 7 children are subject to Child in Need plan
- Safeguarding concerns around 19 children
- 0 referrals made to EHASH (Early Help)

The Head reported no changes since the last meeting.

*Q: (DS) Has the DSL got any concerns in general about any of the children in the Academy regarding their mental health?*

*DW: The Academy has the support of the Mental Health Support worker employed by TCAT but they have had to work remotely with the children at the moment due to Covid 19. The Academy also has the support of an Emotional Literacy Support Assistant and they have been working with 20 children which the staff have had various concerns over. A child last year who had an eating disorder, came and asked if they could be supported again this year as they were starting to feel the same again. This is really positive that we are able to offer such support.*

## **EYFS**

- Children have settled well into Reception and are making very good progress
- Made significant improvements in the Quality of Education
- SLT are impressed how quickly staff have responded to feedback and made tweaks to their teaching and learning
- EYFS are currently moderating their assessments
- Data will be presented at the next LGB

**ACTION: EYFS data to be presented at next meeting**

## **23d Leadership and Management Summary**

The Head met with the CEO of the Trust to discuss staff structures at Croxby and will be discussed further in Part B of the meeting

## **24 GOVERNOR TRAINING AND SUPPORT**

Only 1 Governor had completed the mandatory module: Safeguarding: The Governor's Role". All Governors were reminded to complete the Safeguarding module and 1 other module this academic year. Governors were also reminded to complete the GDPR training.

**ACTION: Governors to continue with their training. The 2020 Safeguarding: A Governor's Role and the GDPR Sentry Data Protection module must be completed by the next meeting**

## **25 GOVERNOR LINK REPORTS**

There has been one virtual visit to the academy since the last LGB meeting in November:

- CA on the 4 November – DSEN Link visit

Governors were reminded to complete a Governor Visit form. There is also a simple and brief Safeguarding Audit at the back of the Governance handbook that should be used for every physical visit.

**ACTION: Governors to continue to use the Governor Visits Form for all physical and virtual meetings.**

## **26 DATE OF NEXT MEETING**

Tuesday, 16 March 2021, 5.45 pm

**27 ANY OTHER BUSINESS**

None raised.

**28 AGREED ACTION POINTS**

**28a ACTION: All internal assessment data to be presented at the next meeting (minute 23a)**

**28b ACTION: SEND data to be presented at next meeting (minute 23a)**

**28c ACTION: EYFS data to be presented at next meeting (minute 23c)**

**28d ACTION: Governors to continue to with their training. The 2020 Safeguarding: A Governor's Role and the GDPR Sentry Data Protection module must be completed by the next meeting (minute24)**

**28d ACTION: Governors to continue to use the Governor Visits Form for all physical and virtual meetings (minute 25)**

The meeting finished at 6.25 pm