



## The Local Governing Board of Croxy Primary

Minutes of The Local Governing Board Meeting  
Tuesday 16 January 2024, 17:45

### PRESENT:

Mr D Shaw (Chair, DS), Mrs A Fowlie (AF), Mrs M Hannan (MH), Mrs K Mason (HT, KM), Mrs L Mason (LM)

### ALSO IN ATTENDANCE:

Mr M Brown (Executive Director of Education, MB), Mrs L Craxton (Clerk to the LGB, LC), Mrs L Lindsay (LL), Mrs C Neighbour (CN), Mrs R Wright (RW)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

### 32 WELCOME AND INTRODUCTIONS

DS welcomed everyone to the meeting and KM introduced Mark Brown

### 33 APOLOGIES

Apologies had been received from Mr D Harrison and Mrs M Sykes

No apologies had been received from Mr C Ayre

**ACTION: LC & DS to follow up with CA regarding his absence from the LGB**

### 34 DECLARATIONS OF INTERESTS

None declared for this meeting

### 35 MINUTES OF THE LAST MEETING (05 December 2023)

**Resolved:** The minutes of the meeting held on 05 December 2023 were confirmed as a true and correct record and are to be signed by the Chair, DS.

### 36 MATTERS ARISING

**ACTION:** R Lane to be invited to the next LGB meeting to give a brief verbal update on staff wellbeing **Carried Forward**

**ACTION:** Next HT Report to include wellbeing feedback in the summary **see minute 43**

**ACTION:** DS to remind CA to complete the Safeguarding module ASAP **see minute 41**

### 37 SCIENCE REPORT

RW gave a brief update to governors regarding the progress of work in Science under the new CUSP curriculum

- Workbooks have been reintroduced for Year 1 – 6 but the Croxby Way is still forefront
- The September training day was Science led during the morning session and featured subject specific training
- The curriculum is vocabulary rich and has opportunities for the children to read like scientists
- RW has formed links with Science leaders in the other Trust primaries. Angela Murphy (School Improvement Team) is also on board to help align science investigations and core language with KS3
- Monitoring, assessment and retrieval cycle to continue along with CPDL opportunities

Governors looked through a selection of workbooks

*C: (RW) CUSP pays close attention to the guidance in the national curriculum and development with the curriculum in EYFS is ongoing*

*Q: (DS) Do the secondaries come in and observe the teaching?*

*RW: We have our first meeting next week and Angela (Murphy) will observe*

*Q: (AF) Are the Science books blank books for the children to stick their work in?*

*RW: Yes*

*C: (CN) CUSP enables the children in the ERP to access Science*

*Q: (DS) Is it more hands on?*

*LL: Yes and with teaching to the top, there is no ceiling*

*C: (MB) What I've seen in the books here is of superb quality. The rigour and language is great*

*Q: (DS) How do you measure where the children are?*

*RW: The structure is cumulative, it builds year on year. CUSP have created quiz questions, a low threat quiz, and we've put them into Cahoot so they can access at the end of the units. We've also accumulated sets of questions that they'll do at the end of the year and are planning a pupil voice too*

*Q: (AF) How do you gather the pupil voice? What are you looking for?*

*RW: We have core concepts – Biology, Chemistry, Physics – and we want them to understand which area they are talking about. I look at what they have learnt in the Autumn term. We are starting to drip feed working scientifically a bit more too*

*C: (RW) Autumn term monitoring was centred around routines and assessments and the data shows Science is progressing very well*

*C: (KM) We follow the same monitoring and assessment for all of the other subjects*

**ACTION: AF to sit in on a Science lesson**



### 38 CURRICULUM QUALITY

#### 38.1 Performance Data Report

|          |    | <b>Croby</b>                      |                |                |              |                |
|----------|----|-----------------------------------|----------------|----------------|--------------|----------------|
|          |    | <b>Year 6 -Teacher Assessment</b> |                |                |              |                |
|          |    | <b>Combined</b>                   | <b>Reading</b> | <b>Writing</b> | <b>Maths</b> | <b>Grammar</b> |
| Nov (59) | NS | 64                                | 75             | 75             | 75           | 73             |
|          | HS | 15                                | 27             | 25             | 27           | 27             |
| Mar      | NS |                                   |                |                |              |                |
|          | HS |                                   |                |                |              |                |
| July     | NS |                                   |                |                |              |                |
|          | HS |                                   |                |                |              |                |
| Target   | NS | 69                                | 82             | 75             | 82           | 82             |
|          | HS | 18                                | 31             | 25             | 31           | 29             |
| 2023 NA  | NS | 60                                | 73             | 71             | 73           | 72             |
|          | HS | 8                                 | 29             | 13             | 24           | 30             |

|               |      | <b>Croby</b>                 |                |                |              |                |
|---------------|------|------------------------------|----------------|----------------|--------------|----------------|
|               |      | <b>Year 6 - Mock Results</b> |                |                |              |                |
|               |      | <b>Combined</b>              | <b>Reading</b> | <b>Writing</b> | <b>Maths</b> | <b>Grammar</b> |
| Nov Mock (59) | 95+  |                              | 81             |                | 82           | 82             |
|               | 97+  |                              | 78             |                | 71           | 76             |
|               | 100+ |                              | 69             |                | 62           | 65             |
|               | 105+ |                              | 33             |                | 40           | 38             |
|               | 110+ |                              | 15             |                | 15           | 18             |
|               | Ave  |                              | 101.2          |                | 100.4        | 101.6          |
| Target        | NS   | N/A                          | 82             | 75             | 82           | 82             |
|               | HS   | N/A                          | 31             | 25             | 31           | 29             |
| 2023 NA       | NS   | 60                           | 73             | 71             | 73           | 72             |
|               | HS   | 8                            | 29             | 13             | 24           | 30             |
|               | Ave  | N/A                          | 105            | N/A            | 104          | 105            |

| <b>Multiplication Check</b> |  |                              |            |            |            |                |
|-----------------------------|--|------------------------------|------------|------------|------------|----------------|
|                             |  | <b>Croby</b>                 |            |            |            |                |
|                             |  | <b>Year 4 Multiplication</b> |            |            |            |                |
|                             |  | <b>15+</b>                   | <b>20+</b> | <b>22+</b> | <b>25</b>  | <b>Average</b> |
| Aut 1 (38)                  |  | 74%                          | 47%        | 39%        | 32%        | 17.2           |
| Aut 2 (41)                  |  | 83%                          | 78%        | 66%        | 46%        | 20.4           |
| Spr 1                       |  |                              |            |            |            |                |
| Spr 2                       |  |                              |            |            |            |                |
| Sum1                        |  |                              |            |            |            |                |
| Sum 2                       |  |                              |            |            |            |                |
| <b>2023 NA</b>              |  | <b>79%</b>                   | <b>63%</b> | <b>55%</b> | <b>29%</b> | <b>20.2</b>    |

Signed by the Chair:\_\_\_



Date :\_\_\_16/04/2024\_\_\_\_\_

- SATs are scheduled for 13 – 16 May 2024
- CPS in a stronger position compared to this time last year
- Pupils have to achieve in Reading, Writing and Maths for a combined target
- Yipiyap interventions continue in Maths
- Third Space Learning provide online support
- All of Year 6 have access to SATs Bootcamp
- Mr Raspin is providing repeated reading intervention

C: (KM) Teacher assessment formed from mock results

C: (LL) Every year we reflect and improve on the previous one

Q: (AF) Are the children happy with the targets and the work expected of them?

C: (KM) We are fine tuning every few weeks and have started with Third Space Maths a term earlier than last year. We are already seeing the benefits. Everything we do, we do the Croxby Way and we place no pressure on them. The children are excited and eager to learn

C: (KM) Multiplication is strong. We have already achieved and exceeded last year's average

### **38.2 Quality of Education Report**

- Showcased at minute 37 with Science
- Teaching and Learning Framework implemented and is further supported by quality assurance measures such as learning walks, book looks and pupil voice
- 88% of teachers demonstrating effective teaching and learning. Support is in place

C: (KM) With the implementation of the new curriculum, there will always be some staff who take longer to fully deliver the correct way. All staff are fully supported with the roll out of CUSP

### **39 SAFEGUARDING REPORT**

- Currently 10 pupils are CIN (Child in Need)
- 2 LAC on roll
- 2 pupils on the safeguarding monitoring list
- 52 SEND
- 11 Operation Encompass alerts received
- CN leading the Trust Designated Safeguarding Lead Team
- Teeth Team implemented to encourage oral health

Q: (AF) IS everything logged on CPOMS? Who has access?

CN: Yes and all staff have different levels, dependant on need. SLT have access to all areas

C: (KM) The Teeth Team has been really well received

### **40 RISK AND COMPLIANCE REPORT INCLUDING RISK REGISTER**

- Agreement reached and plans submitted for an extension to the school. This will hopefully be in place for September 2024
- The will reduce the hard surface play area, however
- IT upgrade ongoing
- Biggest risk remains failure to recruit and retain suitable support staff



Q: (DS) As the extension will take away some of the play area, do you have any plans with the other areas?

KM: Astro turf is going to replace the grassy area to allow year-round play, the dead trees are to be removed and we are looking at a MUGA in the future. We are also looking to get rid of the containers

Q: (AF) Is recruitment of support staff still an issue?

KM: Yes, we are not going to employ substandard staff just to fill a gap, we are managing

## 41 GOVERNANCE UPDATES

### 41.1 Governor Link Visits

AF conducted a Mental Health Team visit on 14 November 2023. No issues were raised and AF is looking forward to meeting with the Wellbeing Ambassadors on her next visit

### 41.2 Governor Training

AF has completed the Advanced Certificate in Mental Health for Designated Governor

CA & LM still to complete The Role of a School Governor module

CA still to complete GDPR module

CA still to complete Safeguarding module

DH is new to the board and has been given extended time to complete the above modules

**ACTION: CA & LM to complete outstanding modules ASAP**

**ACTION: DH to complete all governor training modules by the end of the Spring term**

## 42 ATTENDANCE AND BEHAVIOUR REPORT

- Attendance currently 95.9% (target 96%)
- Year 4 lowest with 95%, Year 1 highest at 97.7%
- 10 pupils on attendance plans
- A total of 11 classroom incidents and 12 outdoor incidents have been recorded
- ERP figures to be listed separately going forward as these are not included in the totals

C: (RW) Good attendance reinforces the good relationships between pupil and teacher

Q: (LM) EYFS is quite low, do these figures include non-compulsory age children?

KM: Yes

C: (RW) It doesn't include Nursery children though

## 43 HEADTEACHERS WELLBEING REPORT

- CN has developed a wellbeing working party to look at the wellbeing of the whole school
- SLT are monitoring workload capacity
- CPS has registered with Healthy Mind UK to achieve an award with 8 different aims, one of which is linked to governance
- Staff questionnaire to go out during the Spring term to track wellbeing and workload



#### **44 COMPLAINTS AND CONCERNS DATA**

Concerns appear high as everything is funnelled through the school office and is being logged as a concern. Governors noted the data is not helpful without context

**ACTION: KM to speak with D Waterson regarding the reporting of complaints and concerns**

#### **45 DATE OF NEXT MEETING**

Tuesday 16 April 2024, 17:45

#### **46 ANY OTHER URGENT BUSINESS**

None

#### **47 ACTION POINTS**

**47a ACTION:** LC & DS to follow up with CA regarding his absence from the LGB (**minute 33**)

**47b ACTION:** AF to sit in on a Science lesson (**minute 37**)

**47c ACTION:** CA & LM to complete outstanding modules ASAP (**minute 41**)

**47d ACTION:** DH to complete all governor training modules by the end of the Spring term (**minute 41**)

**47e ACTION:** KM to speak with D Waterson regarding the reporting of complaints and concerns (**minute 44**)

**The meeting closed at 19:25**

